YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   Indo-American College

- Name of the Head of the institution   Dr J Ezhilarasi

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Phone no./Alternate phone no.   04182222006

- Mobile no   9360682134

- Registered e-mail   iaccyr@gmail.com

- Alternate e-mail   iacprincipal@gmail.com

- Address   Perungalathur, Cheyyar

- City/Town   Tiruvannamalai District

- State/UT   Tamilnadu

- Pin Code   604407

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   Self-financing

- Name of the Affiliating University   **Thiruvalluvar University**

- Name of the IQAC Coordinator   **R. Sivarajan**

- Phone No.   **04182222006**

- Alternate phone No.   **04182220670**

- Mobile   **8903881901**

- IQAC e-mail address   **iaciqac@gmail.com**

- Alternate Email address   **iacprincipal@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://iac-cheyyar.com/reports/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://iac-cheyyar.com/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.25**	**2008**	**28/03/2008**	**27/03/2013**
Cycle 2	**B**	**2.67**	**2015**	**14/09/2015**	**13/09/2020**

6.Date of Establishment of IQAC   **22/06/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **No**

- Upload latest notification of formation of IQAC   No File Uploaded

9.No. of IQAC meetings held during the year   7

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Take efforts to identify areas of improvement in teaching, research, and administration.

Establish mechanisms for assessing the performance of faculty, staff, and students. Ensure that the evaluation processes are fair, transparent, and result in continuous improvement.

Assist in the development of comprehensive institutional plans, aligning academic and administrative activities with the institution's vision and goals.

Establish mechanisms for assessing the performance of faculty, staff, and students. Ensure that the evaluation processes are fair, transparent, and result in continuous improvement.

Conduct surveys and collects feedback from students, parents, faculty, and other stakeholders. Work on improving student support services, including counseling, career guidance, and academic advising, to enhance the overall student experience. Collect and analyzes data related to academic performance, institutional processes, and stakeholder feedback to make informed decisions and drive improvements.

Facilitate workshops, seminars, and training programs to enhance the professional development of faculty and staff, ultimately benefiting students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Encourage student enrollment in MOOCs offered by SWAYAM, NPTEL, and Spoken Tutorial. Implement strategies to boost student motivation and engagement in these online programs.	Improved student motivation and participation in online programs.Increased student enrollment in MOOCs.
Implement strategies and support systems to help students improve academically. Monitor and track student progress to ensure their overall development.	Gathered valuable feedback from stakeholders, leading to data-driven improvements in academic and administrative processes. Implemented changes based on exit feedback, resulting in enhanced student experiences and satisfaction.
Organize a captivating science exhibition in celebration of Science Day. Showcase innovative projects and experiments to engage both students and the community.	Hosted a science exhibition with active participation from students and community members, attracting a minimum of 200 visitors. Displayed innovative projects and experiments that garnered positive feedback and showcased the institution's commitment to science education.
Plan and execute a variety of extension activities and outreach programs. Foster a sense of community engagement and ethical values.	Successfully organized and documented various extension activities, outreach programs, and community ethics initiatives. Increased community involvement and positive perception of the institution's commitment to social responsibility.
Develop and provide value-added courses to enhance students' skillsets. Organize certificate courses to supplement academic learning and professional development.	Offered value-added and certificate courses with a high student participation rate, resulting in students gaining additional skills. Demonstrated measurable academic improvement through enhanced student progress and performance metrics.

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13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	28/08/2023

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Indo-American College
• Name of the Head of the institution	Dr J Ezhilarasi
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Pin Code	604407
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• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	Thiruvalluvar University
• Name of the IQAC Coordinator	R. Sivarajan
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website?		
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Take efforts to identify areas of improvement in teaching, research, and administration.`
`Establish mechanisms for assessing the performance of faculty, staff, and students. Ensure that the evaluation processes are fair, transparent, and result in continuous improvement.`
`Assist in the development of comprehensive institutional plans, aligning academic and administrative activities with the institution's vision and goals.`
`Establish mechanisms for assessing the performance of faculty, staff, and students. Ensure that the evaluation processes are fair, transparent, and result in continuous improvement.`
`Conduct surveys and collects feedback from students, parents, faculty, and other stakeholders. Work on improving student support services, including counseling, career guidance, and academic advising, to enhance the overall student experience. Collect and analyzes data related to academic performance, institutional processes, and stakeholder feedback to make informed decisions and drive improvements.`
`Facilitate workshops, seminars, and training programs to enhance the professional development of faculty and staff, ultimately benefiting students.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
`Encourage student enrollment in`	`Improved student motivation and`

MOOCs offered by SWAYAM, NPTEL, and Spoken Tutorial. Implement strategies to boost student motivation and engagement in these online programs.	participation in online programs.Increased student enrollment in MOOCs.
Implement strategies and support systems to help students improve academically. Monitor and track student progress to ensure their overall development.	Gathered valuable feedback from stakeholders, leading to data-driven improvements in academic and administrative processes. Implemented changes based on exit feedback, resulting in enhanced student experiences and satisfaction.
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13.Whether the AQAR was placed before	Yes

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	28/08/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	18/01/2023

15. Multidisciplinary / interdisciplinary

In our institution, we embrace a multidisciplinary approach across various programs. These programs encompass a wide range of fields, including Computer Science and Applications, Physical Sciences, Life Sciences, Business Administration, Commerce, Corporate Secretaryship, and Literature. We have adopted the Choice-Based Credit System (CBCS), where each course is categorized as Core, Allied, Elective, Open Elective, Skill-Based, Value-Based, or Professional English Courses, each with a specific number of credits.
Both undergraduate (UG) and postgraduate (PG) programs incorporate experiential learning through projects, field trips, study tours, and internships, enhancing students' practical knowledge. As part of our commitment to environmental awareness, all UG students are required to take a course on environmental studies. Additionally, we provide opportunities for students to explore other domains through non-major elective courses. This approach ensures a multidisciplinary or interdisciplinary educational experience for our students.

16. Academic bank of credits (ABC):

In our institution, we have taken proactive steps to initiate the registration process for the Academic Bank of Credits (ABC) system, reflecting our commitment to enhancing the educational experience for our students. Our approach includes the following key components:
We actively cultivate faculty involvement in shaping the ABC system. We actively seek their invaluable insights and suggestions to enhance our extracurricular offerings, ensuring alignment with the ABC framework.

The ABC Regulations act as a catalyst in promoting the concept of blended learning throughout our institution. This empowers students to accrue credits not only within our institution but also from other accredited Higher Education Institutions (HEIs) and reputable online programs. Furthermore, we extend our support to online courses available on platforms such as SWAYAM-NPTEL, DMLT, TALLY, and Spoken Tutorial courses, thereby presenting students with a diverse array of educational opportunities. We place a strong emphasis on learner-centred teaching methodologies. Our teachers are encouraged to experiment with innovative approaches to education, fostering a dynamic and engaging learning environment that aligns with the ABC system. We maintain transparent and effective communication with both students and faculty members regarding the ABC system. We provide comprehensive information about its advantages and functionality. To facilitate a seamless transition to the ABC framework, we have instituted faculty orientation programs, equipping our educators with the requisite knowledge and skills to design courses that effectively align with the ABC system. As of now, only the Universities are permitted to implement the ABC System and the affiliated colleges are not.

17.Skill development:

Our institution is deeply committed to comprehensive skill development, recognizing the importance of both hard and soft skills in preparing our students for successful careers. To achieve this, we have integrated skill development modules into our regular curriculum, ensuring that students have practical opportunities to apply what they learn. Our emphasis on experiential learning includes internships, educational tours, industrial visits, field trips, co-op programs, and service-learning projects that enable students to develop practical skills in real-world settings. We also offer standalone courses and workshops covering essential skills such as communication, problem-solving, data analysis, and digital literacy, accessible to all students. Additionally, we have implemented skill assessment and certification programs, enabling students to earn recognition for their competence in specific areas. Our commitment extends to nurturing soft skills, including communication, teamwork, leadership, and adaptability, and integrating skill development into career services for resume building, interview preparation, and networking. We foster a collaborative environment for peer-to-peer learning and encourage research and innovation projects that require skill application.

Finally, our mentorship programs connect students with experienced professionals, guiding them in skill development and career planning. Our institution's holistic approach ensures that our graduates are well-equipped for the challenges of their chosen fields and the demands of the job market.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In response to the evolving landscape of higher education, Indo-American College (IAC) has embarked on a transformative initiative aimed at seamlessly integrating Indian knowledge systems into its academic programs. This comprehensive endeavour reflects IAC's unwavering commitment to fostering cultural diversity, preserving indigenous knowledge, and significantly enriching the educational experience for its students.

The foundation of this initiative rests upon the belief that Indian languages, culture, and traditional wisdom are invaluable reservoirs of knowledge that possess the potential to enhance the academic journey of our students. IAC actively promotes the use of Indian languages in both teaching and learning, fostering inclusivity and accessibility throughout the educational process. To offer students an authentic experience of Indian culture, IAC has organizes several cultural events. These initiatives not only nurture a profound sense of appreciation among students but also cultivate a strong sense of belonging within our diverse student body.

Recognizing that effective pedagogy is essential for knowledge dissemination, faculty members at IAC undergo continuous professional development. This equips them with the skills and insights needed to seamlessly incorporate Indian knowledge systems into their teaching methodologies, thereby enhancing the overall academic experience.

Beyond the confines of the campus, IAC extends its educational outreach through various community-based programs designed to promote Indian knowledge systems. These initiatives not only foster community development but also raise awareness of the rich tapestry of indigenous wisdom that IAC is dedicated to preserving.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the context of our institution's relationship with the affiliating university, our role primarily involves the effective implementation and adherence to the curriculum and guidelines set by the university. We acknowledge that the affiliating university is responsible for framing the syllabus and defining the learning

objectives for our programs. Our institution's commitment lies in ensuring the successful execution of the prescribed curriculum. To achieve this, we have established a comprehensive approach:

- Carefully aligning our programs and courses with the university's curriculum, ensuring core learning objectives and outcomes are met.
- Delivering the curriculum using student-centered teaching methods and assessment practices in sync with the university's standards.
- Equipping faculty members with knowledge of the prescribed curriculum and effective teaching strategies.
- Employing assessments closely aligned with university curriculum and learning outcomes.
- Offering faculty development programs to enhance teaching methods.
- Providing students with resources and support to engage with the curriculum effectively.
- Enforcing quality assurance processes to ensure consistent curriculum delivery.
- Maintaining open communication with the university, staying updated on curriculum changes.
- Adapting to curriculum revisions, ensuring seamless implementation.
- Maintaining comprehensive records covering curriculum mapping, faculty training, assessments, and student performance.

20.Distance education/online education:

As an affiliate institution, IAC currently offers exclusively traditional in-person programs, without provisions for remote or online learning. Our teaching and learning methods primarily relied on the traditional chalk-and-talk approach. However, the ever-evolving landscape of education, driven by advancements in technology, mandates the integration of Information and Communication Technology (ICT) into teaching and learning. We have undertaken substantial efforts to expand our infrastructure and enhance our ICT capabilities to meet the growing demands of a digitally connected world. Our institution has successfully adopted a blended learning approach, combining traditional physical classes with digital components such as online tests, quizzes, webinars, and assignments. This synergy of in-person and online elements has enriched the educational experience we offer, catering to the diverse learning preferences

of our students and preparing them for the digital age. Furthermore, we are committed to promoting Massive Open Online Courses (MOOCs) as a valuable supplement to our students' education. MOOCs provide a unique opportunity for our students to explore a wide range of subjects, expand their knowledge, and acquire new skills beyond their regular coursework. We actively support and guide our students in pursuing MOOCs that align with their academic and career aspirations.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**504**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**987**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**656**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**382**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**61**
Number of full time teachers during the year	

File Description	Documents
Data Template	<u>View File</u>

3.2	**63**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1	**47**
Total number of Classrooms and Seminar halls	

4.2	**98**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**104**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Indo-American College in Cheyyar maintains a steadfast commitment to delivering an effective curriculum through a meticulously planned and documented process. The institution's affiliation with Thiruvalluvar University in Vellore ensures that it adheres to the university's regulations, curriculum, and syllabus.At the onset of each academic year, Thiruvalluvar University provides an academic calendar, spanning both odd and even semesters, comprising 180 working days (90 days per semester). Indo-American College aligns its academic calendar with this schedule. To facilitate smooth

curriculum delivery, the college implements a precise timetable for all classes and Continuous Internal Assessment (CIA) tests, including CIA-I, II, and III, across all departments.Each department prepares a comprehensive curriculum plan for the entire academic year, gaining approval from the Principal.The IQACencourages faculty members to employ innovative teaching methods, leveraging ICT-enabled classrooms. Orientation programs are conducted to bolster teaching methods. A meticulously prepared academic calendar, distributed to all students and staff, outlines daily institutional activities.Faculty members are required to create lesson plans weekly, approved by department heads and the Principal, Internships and industrial visits are integrated into the curriculum to expose students to real-world applications.Furthermore, the institution meticulously follows the academic calendar, ensuring timely conduct of Continuous Internal Evaluation (CIE) assessments.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://iac-cheyyar.com/wp-content/uploads/2023/11/curriculum_plan_odd_2122.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution meticulously follows the academic calendar, a practice that extends to the conduct of Continuous Internal Evaluation (CIE). This commitment is exemplified through a comprehensive approach that aligns with Thiruvalluvar University's guidelines.Before the commencement of each academic year, the institution formulates its academic calendar, spanning 180 days with 90 days dedicated to each semester. This calendar encompasses working days, as well as national and local holidays, ensuring clarity for students. Notably, it includes essential dates such as CIA test schedules, model practical and theory tests, deadlines for university examination fees, and the initiation of university practical and theory examinations. This detailed calendar aids students in preparing for their examinations effectively.To ensure access to this information, the institution employs a multifaceted communication strategy. The academic calendar is disseminated via college's website, notice boards,and hard copies distributed to students. The institution's Exam Cell plays a pivotal role in the successful conduct of CIA testsheld concurrently. Internal marks

for each paper are meticulously recorded, based on students' performance in these assessments and their assignment submissions. Attendance records are diligently maintained for each CIA test. The institution's strict adherence to the academic calendar, encompassing the smooth execution of CIE,

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://iac-cheyyar.com/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

588

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institutional commitment to the integration of cross-cutting issues into the curriculum plays a pivotal role in shaping holistic education. Our institution prides itself on a robust approach to this integration, aligning with the broader educational objectives set by the university while supplementing them with institution-specific initiatives.The institution has

adopted a proactive approach by closely following the prescribed syllabus provided by the university, ensuring that it comprehensively addresses cross-cutting issues.Our institution maintains an active Women's Cell, committed to addressing gender-related concerns. Frequent gender-issue-related awareness programs, conferences, and seminars are conducted.Our curriculum takes a holistic approach to environmental issues. Students are encouraged to actively participate in environmental conservation efforts, such as tree planting in their respective villages. We promote sustainable practices like wastewater recycling, rainwater harvesting, and emphasize the importance of responsible toilet usage.An essential component of our curriculum is the Field Study paper, compulsory for all postgraduate courses in their first semester. This initiative empowers students to delve into real-world social issues, identify problems, and propose solutions.Our institution's holistic approach to integrating cross-cutting issues into the curriculum not only aligns with university directives but also underscores our commitment to nurturing well-informed, socially conscious, and ethically responsible individuals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

74

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://iac-cheyyar.com/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://iac-cheyyar.com/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

297

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

285

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution takes a proactive approach to assess students' learning levels, ensuring effective support for both advanced and slow learners. Upon enrollment, students attend mandatory

counseling sessions to receive guidance on their academic journeys. We assess them based on their +2 marks, providing an initial understanding of their academic foundation. This helps categorize students into two groups: slow learners and advanced learners, further refined with mentor input and classroom observations.

To comprehensively evaluate learning levels, we use continuous assessment components, including assignments, seminars, class interactions, class tests, Continuous Internal Assessments (CIAs), and attendance records.

We conduct remedial classesfor slow learners, including absentees and those in extracurricular activities, helping them catch up. Group study sessions, facilitated by advanced learners,personalized academic and personal counseling by tutors and mentors,bilingual explanations and discussions, simple and standardized lecture notes and course materials are provided for ease of learning.

Coaching sessions on skill development in Communicative English, Aptitude, and Placement,Enrollment in MOOC Courses, participation in in-house competitions, group discussions and quiz programs seminars,workshops are motivated.Supplementary learning materials and reference resources are provided. Talented students are motivated to engage themselves in extracurricular and cultural activities. During Annual Day celebrations toppers are honoured.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
987	61

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college faculty employs a variety of teaching methods to enrich the educational experience, including the Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, and Experiential Learning. These methods are complemented by illustrations and special lectures, often delivered via engaging PowerPoint presentations (PPTs).

The Lecture Method, a common approach, aids in interpreting and explaining subject content, enhancing student comprehension. In contrast, the Interactive Method encourages active student engagement through group discussions, role-plays, quizzes, and discussions.

Our college serves as a platform for students to develop essential skills, knowledge, attitudes, and positive behaviors. We actively promote student-centric methods, such as:

Experiential Learning: Through Value Added programs, students benefit from laboratory sessions beyond the syllabus, student-led projects, and industrial visits, fostering practical knowledge.

Participatory Learning: Students actively engage in seminars, group discussions, projects, and skill-based courses. Annual cultural events nurture creativity, while regular quizzes and presentations enhance technical skills.

Problem-solving Approaches: Expert lectures, assignments, mini-projects, field studies, debates, and presentations empower students with problem-solving skills.

Additionally, we offer innovative student-centric approaches like workshops, seminars, video demonstrations, flipped classrooms, guest lectures, peer learning, and MOOCs. These methods encourage active participation, problem-solving, and experiential learning, ensuring a well-rounded and dynamic education for our students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At our college, ICT is integral to ensuring an effective teaching and learning process. Across all departments, we have equipped classrooms with a range of ICT tools.

In addition to traditional chalkboards, fifty per cent of the classrooms are equipped with projectors and audio systems. Well-configured desktop computers and laptops are readily available in computer labs and departments. These resources allow students and faculty members to access digital content, conduct research, and create multimedia presentations. We have dedicated seminar rooms and halls equipped with advanced digital technology. These spaces host guest lectures, expert talks, and various competitions that expose students to diverse perspectives and real-world insights.

Our students and faculty members have access to N-List-Inflibnet. We leverage Massive Open Online Course (MOOC) platforms to complement traditional classroom teaching. These platforms offer arange of online courses and resources, allowing teachers to refer to a variety of scholarly source.Teachers create visually engaging PowerPoint or Prezi presentations to supplement their lectures. Our teachers use Google Classroom to organize course materials, assignments, and quizzes; Google Formsto create and administer quizzes and assessments, providing instant feedback to students, and video conferencing platforms like Google Meetto conduct virtual classrooms, enabling remote learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

61

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

501

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an affiliate of Thiruvalluvar University, IACadheres to the university's regulations concerning the evaluation process. Each semester, three(CIAs) are conducted. The institute ensures transparency and effective management of these assessments through the following processes:At the beginning of each semester, the schedules for CIAs are communicated to both students and faculty. These schedules are made available through the institute's academic calendar, which aligns with the university's calendar.The exam cell plays a pivotal role in framing comprehensive guidelines for the conduct of CIAs.Notifications and timetables for CIAs arecirculated, prominently displayed on notice boards, and shared with students viaWhatsApp. Seating arrangements and the list of invigilators responsible forsupervision during examination days are shared.Subject teachers for each paper are responsible for the preparation/submission of question papers to the Exam Committee.The CIA tests are conducted efficiently, with attendance records maintained to ensure the integrity of the assessment process.Following the assessments, faculty members evaluate answer scripts and provide students with an opportunity to seek clarification on their performance.Subsequently, the faculty submits the mark statements to the Principal for record-keeping.The marks obtained by students are promptly uploaded onto the Thiruvalluvar University Exam Portal and communicated to their parents, ensuring transparency and accessibility.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

The college has established a well-structured system for addressing examination-related grievances. Students have the option to appeal to either their teachers or the Examination Committee, which is overseen by the Principal, to address any concerns related to examinations.

A transparent, time-sensitive, and efficient approach is consistently applied across various internal assessments conducted throughout the semester. These assessments encompass unit-wise tests, Continuous Internal Assessments (CIAs), assignments, laboratory practicals, and project evaluations.

Following these assessments, faculty members diligently evaluate answer scripts and return them to students to facilitate clarifications and foster transparency in the marking process.

Assignments are assessed based on criteria such as timely submission, clarity, and neatness. The evaluation process is open and accessible to students, allowing them to understand how their marks were determined and address any concerns they may have.

Laboratory practicals are conducted according to a well-defined laboratory protocol outlined in the laboratory manual, which is made available to students in advance of each experiment.This ensures students are well-prepared. Additionally, laboratory submissions are assessed promptly by faculty, and the resulting marks are immediately accessible to students. This transparency enables students to assess their strengths and identify areas for improvement.Thissystematic approachensures fairness and clarity for students.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures transparency and accountability in its educational offerings by prominently featuring Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs)

on its website. These outcomes are effectively communicated to both faculty members and students. COs are introduced to students at the beginning of each course, with ongoing emphasis throughout the course discussions. Additionally, the outcomes of the course are specifically addressed during the initiation and completion of each course unit.

To foster a comprehensive understanding of program and course goals, the institution shares Program Outcomes and Course Outcomes for all its programs with students and faculty members. This dissemination ensures that everyone involved is aligned with the objectives and actively contributes to their achievement. By making these outcomes publicly accessible on the institution's website and communicating them to both teachers and students, the institution underscores its commitment to transparency and quality education.

Furthermore, faculty members are kept well-informed about the principles and practices of the Outcome-Based Education (OBE) system. This information is disseminated during department meetings, with special attention given to newly recruited faculty members through orientation programs. This approach ensures that all faculty members are equipped with the necessary knowledge to implement and uphold the OBE system within the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Indo-American College (IAC), the evaluation of Program Outcomes (POs) and Course Outcomes (COs) is a fundamental aspect of our commitment to providing high-quality education.IAC utilizes a combination of assessment methods to gauge the attainment of POs and COs.Direct assessment methods, including exams, assignments, and practical assessments, are employed to measure students' actual performance in relation to specific outcomes. We gather valuable insights through surveys, feedback mechanisms, and interviews to understand students' perceptions of their learning experiences and their perceived achievement of outcomes.Each

course at IAC includes regular assessments and assignments meticulously aligned with the COs. These assessments serve as effective tools to measure students' progress and attainment of specific learning objectives.IAC employs a continuous improvement model, using assessment data to identify areas where students may be facing challenges in achieving outcomes. This data-driven approach enables us to make necessary adjustments to teaching methods, curriculum delivery, and support mechanisms.We value feedback from our graduates, and alumni surveys provide valuable insights into their experiences and whether they believe they have achieved the intended outcomes of their programs.We take efforts to ensurethat our students not only meet but exceed the intended outcomes of their educational journey.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

315

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://iac-cheyyar.com/wp-content/uploads/2023/09/sss2122.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Providing platforms for students to showcase their talents through cultural programs, which can foster creativity and innovation in the arts.

2. Human Resources:

Recruiting qualified faculty and supporting their Ph.D. pursuits to ensure a dynamic and knowledgeable mentorship. Encouraging faculty to participate in skill enhancement programs further promotes a culture of continuous learning and knowledge transfer.

3. Student and Teacher Capacity Building:

Creating a conducive atmosphere, infrastructure, and resources for research and innovative activities, with a focus on student-centered approaches to problem-solving.

4. N.S.S., Sports, Skill, and Entrepreneurship Development Center:

Encouraging students and faculty to engage in innovative activities, which can help in the creation and transfer of knowledge. Activities conducted by these centers help develop leadership qualities, planning, marketing, and organizational skills.

5. Language Association:

Organizing activities to enhance language skills and creative thinking, which contribute to a more innovative and expressive student body.

6. N.S.S. Initiatives:

Undertaking various activities in innovative ways, such as tree plantation, awareness programs, and construction projects, all of which involve collaboration with the society and contribute to societal development.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to their overall development.

The college runs effectively NSS. The college undertakes various extension activities in the neighborhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Tobacco, Health check up camp etc.

It aims at developing qualities of leadership, patriotism,maintaining discipline, character building and the ideal of self service.

The NSS unit of the college organizes activities like tree plantation, Road safety awareness, Swachhta Abhiyan, National equality awareness.

Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmers like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, Voters,awareness(Rally), Health check -up camps, Blood donation camps etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students,helps to cultivate hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

938

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Indo-American College offers an ideal setting for pursuing higher education, boasting an inviting infrastructure. Since its establishment in 1998, the institution has maintained unwavering commitment to providing ample infrastructural facilities in line with UGC and University standards. These encompass sufficient floor space, well-equipped laboratories, appropriate furniture, ICT resources, and a comprehensive collection of books, ensuring compliance with prescribed norms. With a focus on fostering innovation, teamwork, and global competence among students, the institution boasts robust infrastructure and physical amenities. Its 47 spacious, well-ventilated classrooms are adequately furnished to accommodate all programmes and student capacities.

Broad staircases facilitate easy access between floors. The Automated General Library operates on a Closed Access System and is furnished with ten computers featuring internet access, available for both staff and student use. There are domain Specific Laboratories for all applicable UG courses – UG Biochemistry, UG Microbiology, UG Chemistry, UG Physics, UG Computer Science, UG Computer Applications, PG Biochemistry, PG Microbiology, PG Bioinformatics, PG Computer Science and PG Information Technology. The institute ensures adequate ground facilities are available to organize games, track and field events, and Seminar Hall and Closed Space to organize academic, literary and cultural events.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://iac-cheyyar.com/wp-content/uploads/2023/11/infrastructure-and-physical-facilities-for-teaching-learning_411-2122.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Extensive infrastructure is offered for cultural activities, with an open-air hall roofed Space to accommodate 2000 persons and one A/C seminar hall with the seating capacity of 250, A/C Viva Hall with 75 seating capacity all equipped with ICT facilities. About 15 sporting categories like indoor and outdoor games are conducted in college campus.The Sports Ground provides infrastructure for student sportspersons, and for PT classes for all students. The college supports athletes by hiring sports academies and grounds for practice and events, and by providing free and secure living arrangements in city hostels. Transportation facilities are arranged for all students during sports meets and training sessions. Yoga Centre, launched in June 2015, provides yoga and meditation for students and faculty, and contributes for their well-being..

The Institution attributes importance to students' general development and hosts a variety of Sports and Cultural Activities on campus regularly. Students are encouraged to participate in both Sports and cultural events, and are acknowledged with due rewards. Adequate ground facilities are available to organize games, track and field events,

1. Cricket, Volley Ball, Handball, Kabbadi, Badminton, and Kho-Kho.

2. Table Tennis, Carrom and Chess.

3. Football, Hockey, and Cricket.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://iac-cheyyar.com/wp-content/uploads/2023/11/facilities-for-cultural-activities-sports-games-gymnasium-yoga-centre_412-2122.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.25

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The General Library is housed in the Shankar Building with Wi-Fi facility. The collection in the library includes 8521 books, 27 journals, 10 magazines, 224 CDs, 200 back volumes of the periodicals. The collection of books include documents covering a wide range of subjects like English language and literature, Physical and Life sciences, Computer Science and Applications, Commerce and Management, etc. The library is automated using Auto-Lib Integrated Library Management Software (ILMS) and has a spacious reading hall that could accommodate not less than 75 students. Staff, students and other visitors register their entry and exit using their Bar-coded Library ID. The entry of Data, issue, return and renewal of books, member logins etc are done through the software. The books are bar-coded. The institution has subscribed to N-List. So access to e-resources is made possible to everyone in addition to the access to physical copies of Texts and Reference Books. First year students are oriented towards the facilities, services and resources available in the library. Every new entrant will be issued a User ID and Barcode to access and avail the services. Ten Computer Systems are installed in the Library with internet facility for the use of staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.06

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has adequate and latest IT infrastructure. The IT infrastructure and resources are updated and upgraded continuously as per the requirements and changing technology. The entire Institute is Wi-Fi enabled and computer labs are connected through LAN with internet facilities with a BSNL leased Line of 20 Mbps

speed. There are 120 upgraded Systems in the Computer Labs with advanced configuration and ten systems in the Library for the use of staff and students. In addition, the Administrative Office, the IQAC, the office of the Principal, Vice-Principal and the departments are installed with computers with internet connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

145.24

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college holds regular meetings of committees constituted for the purpose of allocating and utilizing the available financial resources for the maintenance of different facilities. The infrastructure policy of the college is planned, developed and revised considering the statutory necessities. The administrative office purchases the equipment, electrical and electronic and other infrastructural requirements. A register is maintained in the office to record repair and maintenance requests. The issues are referred to the Manager for immediate action. The Campus Manager is meant for maintaining infrastructure looks of the entire college campus. He inspects, updates, and repairs various facilities in the campus. Maintenance of laboratories, equipment and other facilities are taken care of by the lab technicians and support staff. Inventory registers are maintained in the labs for the periodic stock verification. The librarian is responsible for the effective functioning and maintenance of the library. Non-regular works such as carpentry, painting, masonry etc. are out sourced. Gardeners are appointed permanently. In-house staff look after electrical and electronic repairs as per issues registered with the office. The entire campus is cleaned through by the conservation workers appointed permanently.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

195

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

274

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://iac-cheyyar.com/wp-content/uploads/2023/09/cbse2122.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

620

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

620

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' representation and engagement in various administrative, co-curricular, and extracurricular activities are important aspects of a student's educational experience. These activities

provide opportunities for students to develop leadership skills, socialize with their peers and gain knowledge about the curricular and extracurricular activities. To promote students' representation and engagement in these activities, the institution provides an array of opportunities for students' participation. The following activities show the representation of the student's active participation and engagement in various administrative, co-curricula, and extracurricular activities:

- Internal Quality Assurance Cell (IQAC)
- Anti-Ragging Committee
- Students' Grievance Redressal Committee
- Sports Committee
- Cultural Committee
- NSS Unit

The Committees hold regular meetings and chalk out the plan of action under their domain.

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File Description	Documents
Paste link for additional information	https://iac-cheyyar.com/wp-content/uploads/2023/09/student-council2122.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

306

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni play a crucial role in the Indo-American College, Cheyyar, and the institute has maintained a positive relationship with the industry and alumni since its inception. The primary goal is to enroll all graduates as members of the association and to facilitate alumni active participation in the institute's activities, events, and projects. The alumni meet will be hosted annually by the alumni association and supported by the management.

The following actions were carried out with the assistance of Alumni.

Curriculum Enrichment:

Alumni are engaged in the identification of curricular gaps and the development of value-added course modules.

Mentorship:

Alumni can play an active role in volunteer activities such as mentoring students in their respective fields of expertise. To exploit the rich experiences of former college students for the benefit of the institution. To aid students in finding suitable employment.

Placements/References:

A college's alumni network is one of the most significant sources

of placement opportunities for students. Alumni can assist students with company referrals and placement within their respective enterprises.

Administration:

Alumni are members of the IQAC and contribute feedback to impart a quality system that is adaptable to current industry trends and needs

File Description	Documents
Paste link for additional information	https://iac-cheyyar.com/wp-content/uploads/2023/09/alumni-support2122.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution's governance exemplifies effective leadership in perfect alignment with our vision and mission.

OUR VISION: Education, be at the school level, at the Collegiate level and beyond should, among other things, infuse knowledge, shape character and promote critical and independent thinking, for the betterment of the individual, of the community and of the Universe at large. It should bring harmony, growth, happiness and serve as a tool to bring "Heaven on Earth". Hence our vision is to educate the individual and the society to achieve the goal.

OUR MISSION:"Education is an endless journey through Knowledge and Enlightenment".To impart quality education and to play an effective role for all round development of the students.To emphasize discipline, creative talent and leadership. we aim to

tranaslate intellectual potential into performance that enrich our community and nation. We provide missionary mindset with value system. To inculcate as a proactive human being to transform a student into a leader of inspiration. In the pursuit of the vision and mission, Indo -American College is determined to discharge its duties and obligations with dedication.

The Principal is the Head of the institution, holding the necessary powers for academic and administrative work. She ensures the organization's management system, implementation and continuous improvement with the help of Department heads, committees and councils.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Major Decisions relating to academic and administration is taken by Governing body and it is executed by Principal through HODs. In turn faculty members in the department take charge of day to day activities.

In the beginning of the academic year, Principal and IQAC coordinator conduct a meeting and discuss the complete process of the semester. At the beginning of the year various committees are constituted and responsibility are assigned to administer the college activities. The concentration on regular lectures of the staff, timely completion of syllabus, guidance for better performances in exam. This is attained by regular meetings of department heads, staff members, conducted by principle from time to time. The staff receives motivation and support for all the activities from management. The participation of students in Sports, NSS, NCC, extracurricular activities is encouraged overall development of students. The college plans for all such implementations through academic calendar and the regular feedback from the students and staff members also. In the administration, non-teaching staff play vital role in managing the regular work. Thus the role of management is very positive and forward looking. The principle is one the teachers of the concern body were all the subjects relating into decentralization of the college is

discussed in the policy matter of the managements.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing body of the College formulates strategic plans in liaison with the vision and mission statements for educational excellence, ensuring holistic development of the students. Quality assurance and enhancement initiatives for the successful run of the institution are framed by the IQAC with inputs and guidance and establishment in various field like Education, sports, cultures, infra structure development from the Academic Vice President , Principal and Vice Principal. In the beginning of every academic year, annual planning is carried out by the governing body and the Management presents the perspective and strategic plans to the faculty.

The college management gives liberal freedom and tractability to the Principal together with the department Heads to lead all the academic activities of the College. They regularly meet and take necessary steps to formulate and implement strategic plans for the improvement of the college.

The certificate courses will be conducted in par with the conditions framed by NAAC/UGC Motivate faculty to teach with video lectures which can also be made available for students after college hours. Each staff member should participate/Present papers in National//International Conferences. To motivate the sports and cultural students to climb up the ladder to receive awards at the National and International levels. In addition to formal degree course, departments undertake to provide certificate course in their respective domain in order to make their students better job prospects.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the academic head of the institution. The HODs are in charge of the respective departments. The institution has clear recruitment policy and service rules and procedures from entry to exit. The new recruits undergo an induction program to orient them about the organ gram and policies. The composition of the Admission Committee is as per the government norms and the Principal is the Chairperson. The committee formulates the admission policies following the guidelines of the University affiliated Self financing Institutions. The Principal and HOD anchor the admission process. The members include, Academic Vice Presidents and Secretary, Principal and Vice Principal. The committee meets every week to review the academic and administrative activities planned. The meetings are chaired by the Director and Secretary. Committees for Academic Affairs, Student Affairs, Training and Development, Sports and Library are headed by Physical Director and Librarian respectivel. The General and Finance administration is headed by administrative superintendent and accountant supported with a team of technical and support staff.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://iac-cheyyar.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution follows several measures to make the faculty members comfortable, PF, casual leave, seed money for research work, permission to attend the programmes with registration fee, maternity leave, medical facility,raining programme for research, faculty development programme, Free Wi-Fi & transportation etc. are provided.FDP and Orientation Programme as per Institution norms.

The Institution also encourages the faculty for publishing books by providing the publication cost of the book. Financial Assistance to attend Seminar / Conference / Workshops and FDP to update the quality of teachers, the Institution provides the registration cost for participating in seminars, conferences, workshops and Faculty Development Programs. Interest Free Salary Advance: the Institution provides interest free advance salary to the faculty. On-duty for Professional Development, the Institution constantly encourages the faculty to participate in programs for their professional development Programs.The faculty who is willing to participate in the programs have to intimate in advance and they can avail on-duty.

Women employees may be granted maternity leave for a period of 3 months.

The College ensures staff well-being with full time professional counselors and indoor games facilities. Two set of uniforms are provided non-teaching staffs, Breakfast, lunch tea for drivers, and daily refreshment for all staffs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system promotes the staff to make outstanding presentation in research as well as teaching learning. It also facilitates to support the outstanding presentation of staff with the mission and vision of the college. Appointment of

teaching faculty in college to maintain the of Standards in Higher Education as per UGC Regulations on Minimum Qualifications.

As part of quality initiative the IQAC introduced a new methodology to get direct performance appraisal feedback from students at the end of year. The representatives from the Management, Principal, Vice Principal, Academic Affairs Coordinator, Student Affairs Advisor and IQAC Team have a face-to-face interaction with the students.

1.The head are asked to submit workload, curriculum plan and master time table of their respective departments to the Principal as per the University norms.

2. Student Feedback – at the end of every year in Year Wise Scheme and every semester in CBCS the students' feedback is taken to assess the teaching performance.

ASV – every year, conducts with other department supervise the performance of every department and their facilities. An exit meeting is held in which the lecturers are intimated about their shortcomings if any, and are encouraged to improvise and innovates their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution has appointed a qualified charted accountant to conduct periodic statutory audit of the accounts maintain by the college. The audit monitors effective and efficient financial resource use. External auditor statement shows the mean value of expenditure as fee of the students. Auditors verify income, expenditure, bills and vouchers are thoroughly verified, the prepared balance sheet submitting a report to the management through the Principal. The internal audit helps the management to understand the financial requirements and the suggestions are given/taken to utilize the fund mobilized through various sources.

Our-college is non commercial organization. The audited statements are filed with the office of the management through the Principal.

Before each financial year, the principal proposes the budget allocation based on the departmental recommendations. The budget covers recurring expenses like salaries, utilities and non-recurring expenses like equipment and furniture purchases.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources the principal of the institution monitors the use of resources received from the tuition fees from the students and the trust amount if any. The principal is authorized it form a committee to supervise and approve the fund rising communications, activities. The allocated funds are utilized for salary and to purchase equipments, chemicals, software's, magazines, journals, reformation, research, organize seminars, training programs, workshops, conferences. Cash prizes are awarded to the students for their achievements. The Alumina of the students are given fee concession when they join Post graduate in our institution. Administration and finance committee, review the

use of resources including audit, budget and account. They make recommendation for better handling of resources and effective mobilization of available funds. Finance committee then looks into these requirements, adding the future aspects of planning and submits the proposal to the management. Requirement of the equipments and chemical, maintenance infrastructures etc., are prepared and proper procedure for purchase is adopted. To make teaching-learning effective it is very important that the environment and campus of the institution should be clean.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education.

As part of quality initiative the IQAC introduced a new methodology to get direct performance strategies by continuously reviewing feedback from students at the end of year. The representatives from the Management, Principal, Vice Principal, Academic Affairs Coordinator, Student Affairs Advisor and IQAC Team have a face-to-face interaction with the students. Department heads/IQAC members evaluate processes from a quality perspective, considering feedback from faculty, alumni, parents, and industry experts. Regular interactions with industry and academic experts help in curriculum enrichment.

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from each departments.

Various initiatives have been undertaken, such as forming an alumni association, organizing FDP, constituting a placement committee, and improving library facilities. Performance reviews of staff, feedback collection, and participation in NIRF are

carried out to enhance quality. The IQAC's efforts have contributed to improving the institution's overall quality and preparing for NAAC accreditation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In Acccordance with the pandemic situations covid-19, apart from the regular online classes conduction through google meet – the institution created an online communication system through group mail – id for sharing the college activities. Faculty is encouraged to pursue research projects and academic presentations. Extension activities encompass welfare programs, vaccination camps, and awareness campaigns.

The Internal Quality Assurance Cell (IQAC) of the institution conducts periodic external audits to ensure financial compliance and monitors growth in various activities. The perspective plan for each academic year includes academic and administrative aspects, emphasizing collaborative academic programs, stakeholder feedback implementation, and internal audits. The institution focuses on curricular aspects, introducing innovative courses and conducting student and faculty exchange programs. Learning resources are enhanced through infrastructure upgrades, ICT facilities, and research laboratories. Student support initiatives include counseling, career guidance, and alumni engagement.

Governance involves inhouse bodies for academic and administrative tasks, finance policies to support faculty development, and performance assessment schemes. Internal quality audits and qualitative assessments are conducted to strive for rankings and certifications. E-governance is promoted for academic and administrative purposes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://iac-cheyyar.com/wp-content/uploads/2023/09/qai2122.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution is a Self financing college. The Students who are studying here coming from different socia economic backgrounds. Moreover, our founder Mr. Abboy Naidu an agriculture from vallam near Cheyyar, ardently believed that education is the best tool and perhaps the only tool for the advancement of an individual and the society. The college has 'Gender Equality Policy' to ensure parity between men and women. There is a Women's cell in to help students to record their grievances without any delay. Students are made aware of the warnings against sexual harassment. Our college anti-ragging cell and women's grievance cell always

monitor the behavior of the student's especially first year students. Every year, Women's Cell organizes a number of awareness programmes, workshops and competitions which help the girl students realize their potential. Facilities such as Safety and Security are assured in the campus 24/7. Surveillance in maintained through CCTV. Separate hostel facility is provided for girls and boys. Common Room for girl is available. Counseling the students to manage interpersonal relationship, improve communication, gain positive attitude towards life, set goals, show progress and acquire resilience.

File Description	Documents
Annual gender sensitization action plan	https://iac-cheyyar.com/wp-content/uploads/2023/09/mpge2122.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken up various initiatives to maintain an environment friendly campus. The campus is full of greenery and is kept clean and tidy. The gardens, lawns and plantations inside the campus are maintained by dedicated group of caretakers, sweepers and housekeeping staff.

The Institution implements solid waste management by enforcing the waste segregation rules. Dustbins are placed in every classroom, laboratory, rest room, canteen and at different locations in the campus. Sweepers are allotted to each building who manage all the waste generated in the campus.

The Institution follows the systematic procedure for proper management and disposal of liquid waste. The wet waste from the college, hostels and canteen is given away to bio fertilizer plants for making eco-friendly fertilizers. A sewage treatment plant for the college is being conceived. This treated water is then used for the gardening and other purpose. E- Waste is collected from all the departments and sent out of the college for further recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has academic excellence for the past 22 years. The institution implements positive affirmation policies that aim to create a diverse student body by giving preference to minorities girls and differently-able students during the admission process. The existence of a vibrant students counsel students mentor and mentee system helps the students to discuss and have to pave a cordial relations with each others. Student Induction program is in place to support students from drivers backgrounds in their transition to the institution. The program helps them settle down negative cultural differences and build new friendships. A prompt and fair grievance redressel mechanism is established to ensure equality of opportunities, human dignity and justice for all students and staff. This mechanism addresses any concerns or complaints related to discrimination or bias, ensuring a safe and inclusive environment for all. The institution provides various scholarship such as government scholarships , NGO, Private and Individual sponsorship. Merit-based fee concessions and waivers are provided to support students with financial constraints. Cultural programs, such as Ayutha pooja, Vinayagar Chathurthi Tamil New Year and fresher's day and annual day provide a platform for students to showcase their talents.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees to constitutional obligation, value, rights and responsibilities is crucial for fostering a strong democratic society. So it is integrated into the institution's curriculum, policies and organizational culture. The institution creates awareness among students and staff about fundamental rights and their importance in promoting a pluralistic society, educates students and employees about their civic duties including voting, obeying the law and participating in community services, promotes a culture of respect, tolerances and empathy towards individuals from diverse backgrounds, irrespective of race, religion, gender or socioeconomic status and emphasizes ethical decision-making and responsible behavior in personal and professional settings, encouraging mindfulness of actions and their impact on other and society at large. Our students has been make voters awareness and arranged to go for rally to nearby places with the help of local taluk government official. Papers like 'Human Rights' at the postgraduates level and Value Education and soft skills at the undergraduate level are offered. In addition Guest talks on important occasions emphasizing the aforesaid values are arranged periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://iac-cheyyar.com/wp-content/uploads/2023/09/tas2122.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is follows good ethics. To promote unity and brotherhood, the institution commemorates various festivals, transcending religious, linguistic, and regional diversities. These celebrations emphasize the dignity women and address the concerns of marginalized and underprivileged communities.

Understanding the paramount importance of environmental conservation, programs are organized during specific festivals to raise awareness about environment protection.

To infuse a sense of integrity, patriotism, and nationalism, our students showcase their talent through skits and street plays depicting significant historical events and the contributions of eminent personalities.

To create a deeper sense of social responsibility, the institution hosts a range of engaging competitions such as quizzes, essay writing, painting, poster making, and role-play contests during festivals. These activities aim to create awareness, spread human values, and encourage empathy towards society's needs. We ensure that all students actively participate and benefits from these enriching programs.

In commemoration of various national and international events and festivals, our institution celebrates various functions like Teachers day, Gandhi Jayanthi Celebration, National Science day, International Science day, World water day, National Drawings day etc. This the conclusive proof that our college has concern not only about our students but also about the society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice –I : Adequate Infrastructure and Green Environment

- **During the lab session, adequate technical staff is maintained for supporting the staff**

and guiding the students by keeping the equipments items very neatly.

- **Enough number of sweepers and gardeners are deputed properly to maintain the college campus clean and neat as the hygiene of the students can only be ensured with the cleanliness of the college.**
- **Lawns are maintained and watered properly time to time to let the grass grown and the exercise grass is removed with the cutting machines. The fresh looking of the flowers in the garden has to bring nice atmosphere and good thoughts being arise in minds of the students and faculty.**

    Best Practice – II: The Eradication of Social Evils by National Service Scheme (NSS)

    Objective of the practice

- **Our college motto is "Enter to learn, Leave to serve" indicates the importance of serving to the society through their services in the creation of awareness among the illiterate and poor people.**
- **To educate the general public, through students active involvement is spreading awareness among general public about the social issues such as drug addiction, clean environment, personal hygiene and women empowerment and**

education.

File Description	Documents
Best practices in the Institutional website	https://iac-cheyyar.com/wp-content/uploads/2023/09/bestpractices2122.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The main objective of the institution is to provide higher education to the poor rural students in and around Cheyyar, to offer the necessary skills. Its goal is to cherish the quality of its products and to raise their standard of living. The motto of the institution is "enter to learn and leave to serve". Government scholarships have been arranged for the poor students. The Management offers scholarship to the poor-cum-meritorious students. Concession in tuition fees is given to the students who are financially weak. The institution maintains a learner-centric environment. Add-on courses while pursuing regular degree courses. Free English and Tamil typewriting classes have been conducted for students. Yoga and Meditation programs are organized to improve the well being of students. Placement training is offered. Campus placements have been arranged to recruit the students. Important days have been celebrated and motivate the students through conducting programmes by arranging chief guest. So, many awareness programmes has been conducted by the NSS, RRC and YRC volunteers. Several competitions have been conducted to promote the integrity among the students. National voters day have been observed by NSS volunteers in form of rally in near by locality.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Indo-American College in Cheyyar maintains a steadfast commitment to delivering an effective curriculum through a meticulously planned and documented process. The institution's affiliation with Thiruvalluvar University in Vellore ensures that it adheres to the university's regulations, curriculum, and syllabus.At the onset of each academic year, Thiruvalluvar University provides an academic calendar, spanning both odd and even semesters, comprising 180 working days (90 days per semester). Indo-American College aligns its academic calendar with this schedule. To facilitate smooth curriculum delivery, the college implements a precise timetable for all classes and Continuous Internal Assessment (CIA) tests, including CIA-I, II, and III, across all departments.Each department prepares a comprehensive curriculum plan for the entire academic year, gaining approval from the Principal.The IQACencourages faculty members to employ innovative teaching methods, leveraging ICT-enabled classrooms. Orientation programs are conducted to bolster teaching methods. A meticulously prepared academic calendar, distributed to all students and staff, outlines daily institutional activities.Faculty members are required to create lesson plans weekly, approved by department heads and the Principal, Internships and industrial visits are integrated into the curriculum to expose students to real-world applications.Furthermore, the institution meticulously follows the academic calendar, ensuring timely conduct of Continuous Internal Evaluation (CIE) assessments.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://iac-cheyyar.com/wp-content/uploads/2023/11/curriculum_plan_odd_2122.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution meticulously follows the academic calendar, a practice that extends to the conduct of Continuous Internal Evaluation (CIE). This commitment is exemplified through a comprehensive approach that aligns with Thiruvalluvar University's guidelines.Before the commencement of each academic year, the institution formulates its academic calendar, spanning 180 days with 90 days dedicated to each semester. This calendar encompasses working days, as well as national and local holidays, ensuring clarity for students. Notably, it includes essential dates such as CIA test schedules, model practical and theory tests, deadlines for university examination fees, and the initiation of university practical and theory examinations. This detailed calendar aids students in preparing for their examinations effectively.To ensure access to this information, the institution employs a multifaceted communication strategy. The academic calendar is disseminated via college's website, notice boards,and hard copies distributed to students. The institution's Exam Cell plays a pivotal role in the successful conduct of CIA testsheld concurrently. Internal marks for each paper are meticulously recorded, based on students' performance in these assessments and their assignment submissions. Attendance records are diligently maintained for each CIA test. The institution's strict adherence to the academic calendar, encompassing the smooth execution of CIE,

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://iac-cheyyar.com/academic-calendar/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

588

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institutional commitment to the integration of cross-cutting issues into the curriculum plays a pivotal role in shaping holistic education. Our institution prides itself on a robust approach to this integration, aligning with the broader educational objectives set by the university while supplementing them with institution-specific initiatives.The institution has adopted a proactive approach by closely following the prescribed syllabus provided by the university, ensuring that it comprehensively addresses cross-cutting issues.Our institution maintains an active Women's Cell, committed to addressing gender-related concerns. Frequent gender-issue-related awareness programs, conferences, and seminars are conducted.Our curriculum takes a holistic approach to environmental issues. Students are encouraged to actively participate in environmental conservation efforts, such as tree planting in their respective villages. We promote sustainable practices like wastewater recycling, rainwater harvesting, and emphasize the importance of responsible toilet usage.An essential component of our curriculum is the Field Study paper, compulsory for all postgraduate courses in their first semester. This initiative empowers students to delve into real-world social issues, identify problems, and propose solutions.Our institution's holistic approach to integrating cross-cutting issues into the curriculum not only aligns with university directives but also underscores our commitment to nurturing well-informed, socially conscious, and ethically responsible individuals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

74

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	**A. All of the above**

institution from the following stakeholders Students Teachers Employers Alumni	

File Description	Documents
URL for stakeholder feedback report	https://iac-cheyyar.com/feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://iac-cheyyar.com/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

297

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

285

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our institution takes a proactive approach to assess students' learning levels, ensuring effective support for both advanced and slow learners. Upon enrollment, students attend mandatory counseling sessions to receive guidance on their academic journeys. We assess them based on their +2 marks, providing an initial understanding of their academic foundation. This helps categorize students into two groups: slow learners and advanced learners, further refined with mentor input and classroom observations.

To comprehensively evaluate learning levels, we use continuous assessment components, including assignments, seminars, class interactions, class tests, Continuous Internal Assessments (CIAs), and attendance records.

We conduct remedial classesfor slow learners, including absentees and those in extracurricular activities, helping them catch up. Group study sessions, facilitated by advanced learners,personalized academic and personal counseling by tutors and mentors,bilingual explanations and discussions, simple and standardized lecture notes and course materials are provided for ease of learning.

Coaching sessions on skill development in Communicative English, Aptitude, and Placement,Enrollment in MOOC Courses, participation in in-house competitions, group discussions and quiz programs seminars,workshops are motivated.Supplementary learning materials and reference resources are provided. Talented students are motivated to engage themselves in extracurricular and cultural activities. During Annual Day celebrations toppers are honoured.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
987	**61**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college faculty employs a variety of teaching methods to enrich the educational experience, including the Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, and Experiential Learning. These methods are complemented by illustrations and special lectures, often delivered via engaging PowerPoint presentations (PPTs).

The Lecture Method, a common approach, aids in interpreting and explaining subject content, enhancing student comprehension. In contrast, the Interactive Method encourages active student engagement through group discussions, role-plays, quizzes, and discussions.

Our college serves as a platform for students to develop essential skills, knowledge, attitudes, and positive behaviors. We actively promote student-centric methods, such as:

Experiential Learning: Through Value Added programs, students benefit from laboratory sessions beyond the syllabus, student-led projects, and industrial visits, fostering practical knowledge.

Participatory Learning: Students actively engage in seminars, group discussions, projects, and skill-based courses. Annual cultural events nurture creativity, while regular quizzes and

presentations enhance technical skills.

Problem-solving Approaches: Expert lectures, assignments, mini-projects, field studies, debates, and presentations empower students with problem-solving skills.

Additionally, we offer innovative student-centric approaches like workshops, seminars, video demonstrations, flipped classrooms, guest lectures, peer learning, and MOOCs. These methods encourage active participation, problem-solving, and experiential learning, ensuring a well-rounded and dynamic education for our students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At our college, ICT is integral to ensuring an effective teaching and learning process. Across all departments, we have equipped classrooms with a range of ICT tools.

In addition to traditional chalkboards, fifty per cent of the classrooms are equipped with projectors and audio systems. Well-configured desktop computers and laptops are readily available in computer labs and departments. These resources allow students and faculty members to access digital content, conduct research, and create multimedia presentations. We have dedicated seminar rooms and halls equipped with advanced digital technology. These spaces host guest lectures, expert talks, and various competitions that expose students to diverse perspectives and real-world insights.

Our students and faculty members have access to N-List-Inflibnet. We leverage Massive Open Online Course (MOOC) platforms to complement traditional classroom teaching. These platforms offer arange of online courses and resources, allowing teachers to refer to a variety of scholarly source.Teachers create visually engaging PowerPoint or Prezi presentations to supplement their lectures. Our teachers use Google Classroom to organize course materials, assignments, and

quizzes; Google Formsto create and administer quizzes and assessments, providing instant feedback to students, and video conferencing platforms like Google Meetto conduct virtual classrooms, enabling remote learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

60

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

61

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

61

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

501

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As an affiliate of Thiruvalluvar University, IACadheres to the university's regulations concerning the evaluation process. Each semester, three(CIAs) are conducted. The institute ensures transparency and effective management of these assessments through the following processes:At the beginning of each semester, the schedules for CIAs are communicated to both students and faculty. These schedules are made available through the institute's academic calendar, which aligns with the university's calendar.The exam cell plays a pivotal role in framing comprehensive guidelines for the conduct of CIAs.Notifications and timetables for CIAs arecirculated, prominently displayed on notice boards, and shared with

students viaWhatsApp. Seating arrangements and the list of invigilators responsible forsupervision during examination days are shared.Subject teachers for each paper are responsible for the preparation/submission of question papers to the Exam Committee.The CIA tests are conducted efficiently, with attendance records maintained to ensure the integrity of the assessment process.Following the assessments, faculty members evaluate answer scripts and provide students with an opportunity to seek clarification on their performance.Subsequently, the faculty submits the mark statements to the Principal for record-keeping.The marks obtained by students are promptly uploaded onto the Thiruvalluvar University Exam Portal and communicated to their parents, ensuring transparency and accessibility.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has established a well-structured system for addressing examination-related grievances. Students have the option to appeal to either their teachers or the Examination Committee, which is overseen by the Principal, to address any concerns related to examinations.

A transparent, time-sensitive, and efficient approach is consistently applied across various internal assessments conducted throughout the semester. These assessments encompass unit-wise tests, Continuous Internal Assessments (CIAs), assignments, laboratory practicals, and project evaluations.

Following these assessments, faculty members diligently evaluate answer scripts and return them to students to facilitate clarifications and foster transparency in the marking process.

Assignments are assessed based on criteria such as timely submission, clarity, and neatness. The evaluation process is open and accessible to students, allowing them to understand how their marks were determined and address any concerns they may have.

Laboratory practicals are conducted according to a well-defined laboratory protocol outlined in the laboratory manual, which is made available to students in advance of each experiment.This ensures students are well-prepared. Additionally, laboratory submissions are assessed promptly by faculty, and the resulting marks are immediately accessible to students. This transparency enables students to assess their strengths and identify areas for improvement.Thissystematic approachensures fairness and clarity for students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures transparency and accountability in its educational offerings by prominently featuring Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) on its website. These outcomes are effectively communicated to both faculty members and students. COs are introduced to students at the beginning of each course, with ongoing emphasis throughout the course discussions. Additionally, the outcomes of the course are specifically addressed during the initiation and completion of each course unit.

To foster a comprehensive understanding of program and course goals, the institution shares Program Outcomes and Course Outcomes for all its programs with students and faculty members. This dissemination ensures that everyone involved is aligned with the objectives and actively contributes to their achievement. By making these outcomes publicly accessible on the institution's website and communicating them to both teachers and students, the institution underscores its commitment to transparency and quality education.

Furthermore, faculty members are kept well-informed about the principles and practices of the Outcome-Based Education (OBE) system. This information is disseminated during department meetings, with special attention given to newly recruited

faculty members through orientation programs. This approach ensures that all faculty members are equipped with the necessary knowledge to implement and uphold the OBE system within the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Indo-American College (IAC), the evaluation of Program Outcomes (POs) and Course Outcomes (COs) is a fundamental aspect of our commitment to providing high-quality education.IAC utilizes a combination of assessment methods to gauge the attainment of POs and COs.Direct assessment methods, including exams, assignments, and practical assessments, are employed to measure students' actual performance in relation to specific outcomes. We gather valuable insights through surveys, feedback mechanisms, and interviews to understand students' perceptions of their learning experiences and their perceived achievement of outcomes.Each course at IAC includes regular assessments and assignments meticulously aligned with the COs. These assessments serve as effective tools to measure students' progress and attainment of specific learning objectives.IAC employs a continuous improvement model, using assessment data to identify areas where students may be facing challenges in achieving outcomes. This data-driven approach enables us to make necessary adjustments to teaching methods, curriculum delivery, and support mechanisms.We value feedback from our graduates, and alumni surveys provide valuable insights into their experiences and whether they believe they have achieved the intended outcomes of their programs.We take efforts to ensurethat our students not only meet but exceed the intended outcomes of their educational journey.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

315

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://iac-cheyyar.com/wp-content/uploads/2023/09/sss2122.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Providing platforms for students to showcase their talents through cultural programs, which can foster creativity and innovation in the arts.

2. Human Resources:

Recruiting qualified faculty and supporting their Ph.D. pursuits to ensure a dynamic and knowledgeable mentorship. Encouraging faculty to participate in skill enhancement programs further promotes a culture of continuous learning and knowledge transfer.

3. Student and Teacher Capacity Building:

Creating a conducive atmosphere, infrastructure, and resources for research and innovative activities, with a focus on student-centered approaches to problem-solving.

4. N.S.S., Sports, Skill, and Entrepreneurship Development Center:

Encouraging students and faculty to engage in innovative activities, which can help in the creation and transfer of knowledge. Activities conducted by these centers help develop leadership qualities, planning, marketing, and organizational skills.

5. Language Association:

Organizing activities to enhance language skills and creative thinking, which contribute to a more innovative and expressive student body.

6. N.S.S. Initiatives:

Undertaking various activities in innovative ways, such as tree plantation, awareness programs, and construction projects, all of which involve collaboration with the society and contribute to societal development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	[View File]
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File]

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to their overall development.

The college runs effectively NSS. The college undertakes various extension activities in the neighborhood community.

NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Tobacco, Health check up camp etc.

It aims at developing qualities of leadership, patriotism,maintaining discipline, character building and the ideal of self service.

The NSS unit of the college organizes activities like tree plantation, Road safety awareness, Swachhta Abhiyan, National

equality awareness.

Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmers like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Plastic eradication, Voters,awareness(Rally), Health check -up camps, Blood donation camps etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students,helps to cultivate hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

938

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Indo-American College offers an ideal setting for pursuing higher education, boasting an inviting infrastructure. Since its establishment in 1998, the institution has maintained unwavering commitment to providing ample infrastructural facilities in line with UGC and University standards. These encompass sufficient floor space, well-equipped laboratories, appropriate furniture, ICT resources, and a comprehensive collection of books, ensuring compliance with prescribed norms. With a focus on fostering innovation, teamwork, and global competence among students, the institution boasts robust infrastructure and physical amenities. Its 47 spacious, well-ventilated classrooms are adequately furnished to accommodate

all programmes and student capacities. Broad staircases facilitate easy access between floors. The Automated General Library operates on a Closed Access System and is furnished with ten computers featuring internet access, available for both staff and student use. There are domain Specific Laboratories for all applicable UG courses – UG Biochemistry, UG Microbiology, UG Chemistry, UG Physics, UG Computer Science, UG Computer Applications, PG Biochemistry, PG Microbiology, PG Bioinformatics, PG Computer Science and PG Information Technology. The institute ensures adequate ground facilities are available to organize games, track and field events, and Seminar Hall and Closed Space to organize academic, literary and cultural events.

File Description	Documents
Upload any additional information	[View File](View%20File)
Paste link for additional information	https://iac-cheyyar.com/wp-content/uploads/2023/11/infrastructure-and-physical-facilities-for-teaching-learning_411-2122.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Extensive infrastructure is offered for cultural activities, with an open-air hall roofed Space to accommodate 2000 persons and one A/C seminar hall with the seating capacity of 250, A/C Viva Hall with 75 seating capacity all equipped with ICT facilities. About 15 sporting categories like indoor and outdoor games are conducted in college campus.The Sports Ground provides infrastructure for student sportspersons, and for PT classes for all students. The college supports athletes by hiring sports academies and grounds for practice and events, and by providing free and secure living arrangements in city hostels. Transportation facilities are arranged for all students during sports meets and training sessions. Yoga Centre, launched in June 2015, provides yoga and meditation for students and faculty, and contributes for their well-being..

The Institution attributes importance to students' general development and hosts a variety of Sports and Cultural Activities on campus regularly. Students are encouraged to participate in both Sports and cultural events, and are

acknowledged with due rewards. Adequate ground facilities are available to organize games, track and field events,

1. Cricket, Volley Ball, Handball, Kabbadi, Badminton, and Kho-Kho.

2. Table Tennis, Carrom and Chess.

3. Football, Hockey, and Cricket.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://iac-cheyyar.com/wp-content/uploads/2023/11/facilities-for-cultural-activities-sports-games-gymnasium-yoga-centre_412-2122.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3.25

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The General Library is housed in the Shankar Building with Wi-Fi facility. The collection in the library includes 8521 books, 27 journals, 10 magazines, 224 CDs, 200 back volumes of the periodicals. The collection of books include documents covering a wide range of subjects like English language and literature, Physical and Life sciences, Computer Science and Applications, Commerce and Management, etc. The library is automated using Auto- Lib Integrated Library Management Software (ILMS) and has a spacious reading hall that could accommodate not less than 75 students. Staff, students and other visitors register their entry and exit using their Bar-coded Library ID. The entry of Data, issue, return and renewal of books, member logins etc are done through the software. The books are bar-coded. The institution has subscribed to N-List. So access to e-resources is made possible to everyone in addition to the access to physical copies of Texts and Reference Books. First year students are oriented towards the facilities, services and resources available in the library. Every new entrant will be issued a User ID and Barcode to access and avail the services. Ten Computer Systems are installed in the Library with internet facility for the use of staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-	A. Any 4 or more of the above

books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.06

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has adequate and latest IT infrastructure. The IT infrastructure and resources are updated and upgraded

continuously as per the requirements and changing technology. The entire Institute is Wi-Fi enabled and computer labs are connected through LAN with internet facilities with a BSNL leased Line of 20 Mbps speed. There are 120 upgraded Systems in the Computer Labs with advanced configuration and ten systems in the Library for the use of staff and students. In addition, the Administrative Office, the IQAC, the office of the Principal, Vice-Principal and the departments are installed with computers with internet connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

145.24

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college holds regular meetings of committees constituted for the purpose of allocating and utilizing the available financial resources for the maintenance of different facilities. The infrastructure policy of the college is planned, developed and revised considering the statutory necessities. The administrative office purchases the equipment, electrical and electronic and other infrastructural requirements. A register is maintained in the office to record repair and maintenance requests. The issues are referred to the Manager for immediate action. The Campus Manager is meant for maintaining infrastructure looks of the entire college campus. He inspects, updates, and repairs various facilities in the campus. Maintenance of laboratories, equipment and other facilities are taken care of by the lab technicians and support staff. Inventory registers are maintained in the labs for the periodic stock verification. The librarian is responsible for the effective functioning and maintenance of the library. Non-regular works such as carpentry, painting, masonry etc. are out sourced. Gardeners are appointed permanently. In-house staff look after electrical and electronic repairs as per issues registered with the office. The entire campus is cleaned through by the conservation workers appointed permanently.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

195

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

274

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://iac-cheyyar.com/wp-content/uploads/2023/09/cbse2122.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

620

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

620

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

57

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' representation and engagement in various administrative, co-curricular, and extracurricular activities

are important aspects of a student's educational experience. These activities provide opportunities for students to develop leadership skills, socialize with their peers and gain knowledge about the curricular and extracurricular activities. To promote students' representation and engagement in these activities, the institution provides an array of opportunities for students' participation. The following activities show the representation of the student's active participation and engagement in various administrative, co-curricula, and extracurricular activities:

- Internal Quality Assurance Cell (IQAC)
- Anti-Ragging Committee
- Students' Grievance Redressal Committee
- Sports Committee
- Cultural Committee
- NSS Unit

The Committees hold regular meetings and chalk out the plan of action under their domain.

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File Description	Documents
Paste link for additional information	https://iac-cheyyar.com/wp-content/uploads/2023/09/student-council2122.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

306

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni play a crucial role in the Indo-American College, Cheyyar, and the institute has maintained a positive relationship with the industry and alumni since its inception. The primary goal is to enroll all graduates as members of the association and to facilitate alumni active participation in the institute's activities, events, and projects. The alumni meet will be hosted annually by the alumni association and supported by the management.

The following actions were carried out with the assistance of Alumni.

Curriculum Enrichment:

Alumni are engaged in the identification of curricular gaps and the development of value-added course modules.

Mentorship:

Alumni can play an active role in volunteer activities such as mentoring students in their respective fields of expertise. To exploit the rich experiences of former college students for the benefit of the institution. To aid students in finding suitable employment.

Placements/References:

A college's alumni network is one of the most significant

sources of placement opportunities for students. Alumni can assist students with company referrals and placement within their respective enterprises.

Administration:

Alumni are members of the IQAC and contribute feedback to impart a quality system that is adaptable to current industry trends and needs

File Description	Documents
Paste link for additional information	https://iac-cheyyar.com/wp-content/uploads/2023/09/alumni-support2122.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution's governance exemplifies effective leadership in perfect alignment with our vision and mission.

OUR VISION: Education, be at the school level, at the Collegiate level and beyond should, among other things, infuse knowledge, shape character and promote critical and independent thinking, for the betterment of the individual, of the community and of the Universe at large. It should bring harmony, growth, happiness and serve as a tool to bring "Heaven on Earth". Hence our vision is to educate the individual and the society to achieve the goal.

OUR MISSION:"Education is an endless journey through Knowledge and Enlightenment".To impart quality education and to play an effective role for all round development of the students.To

emphasize discipline, creative talent and leadership. we aim to
tranaslate intellectual potential into performance that enrich
our community and nation. We provide missionary mindset with
value system. To inculcate as a proactive human being to
transform a student into a leader of inspiration. In the
pursuit of the vision and mission, Indo -American College is
determined to discharge its duties and obligations with
dedication.

The Principal is the Head of the institution, holding the
necessary powers for academic and administrative work. She
ensures the organization's management system, implementation
and continuous improvement with the help of Department heads,
committees and councils.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Major Decisions relating to academic and administration is
taken by Governing body and it is executed by Principal through
HODs. In turn faculty members in the department take charge of
day to day activities.

In the beginning of the academic year, Principal and IQAC
coordinator conduct a meeting and discuss the complete process
of the semester. At the beginning of the year various
committees are constituted and responsibility are assigned to
administer the college activities. The concentration on regular
lectures of the staff, timely completion of syllabus, guidance
for better performances in exam. This is attained by regular
meetings of department heads, staff members, conducted by
principle from time to time. The staff receives motivation and
support for all the activities from management. The
participation of students in Sports, NSS, NCC, extracurricular
activities is encouraged overall development of students. The
college plans for all such implementations through academic
calendar and the regular feedback from the students and staff
members also. In the administration, non-teaching staff play
vital role in managing the regular work. Thus the role of

management is very positive and forward looking. The principle is one the teachers of the concern body were all the subjects relating into decentralization of the college is discussed in the policy matter of the managements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Governing body of the College formulates strategic plans in liaison with the vision and mission statements for educational excellence, ensuring holistic development of the students. Quality assurance and enhancement initiatives for the successful run of the institution are framed by the IQAC with inputs and guidance and establishment in various field like Education, sports, cultures, infra structure development from the Academic Vice President , Principal and Vice Principal. In the beginning of every academic year, annual planning is carried out by the governing body and the Management presents the perspective and strategic plans to the faculty.

The college management gives liberal freedom and tractability to the Principal together with the department Heads to lead all the academic activities of the College. They regularly meet and take necessary steps to formulate and implement strategic plans for the improvement of the college.

The certificate courses will be conducted in par with the conditions framed by NAAC/UGC Motivate faculty to teach with video lectures which can also be made available for students after college hours. Each staff member should participate/Present papers in National//International Conferences. To motivate the sports and cultural students to climb up the ladder to receive awards at the National and International levels. In addition to formal degree course, departments undertake to provide certificate course in their respective domain in order to make their students better job prospects.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the academic head of the institution. The HODs are in charge of the respective departments. The institution has clear recruitment policy and service rules and procedures from entry to exit. The new recruits undergo an induction program to orient them about the organ gram and policies. The composition of the Admission Committee is as per the government norms and the Principal is the Chairperson. The committee formulates the admission policies following the guidelines of the University affiliated Self financing Institutions. The Principal and HOD anchor the admission process. The members include, Academic Vice Presidents and Secretary, Principal and Vice Principal. The committee meets every week to review the academic and administrative activities planned. The meetings are chaired by the Director and Secretary. Committees for Academic Affairs, Student Affairs, Training and Development, Sports and Library are headed by Physical Director and Librarian respectivel. The General and Finance administration is headed by administrative superintendent and accountant supported with a team of technical and support staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://iac-cheyyar.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File]()
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution follows several measures to make the faculty members comfortable, PF, casual leave, seed money for research work, permission to attend the programmes with registration fee, maternity leave, medical facility,raining programme for research, faculty development programme, Free Wi-Fi & transportation etc. are provided.FDP and Orientation Programme as per Institution norms.

The Institution also encourages the faculty for publishing books by providing the publication cost of the book. Financial Assistance to attend Seminar / Conference / Workshops and FDP to update the quality of teachers, the Institution provides the registration cost for participating in seminars, conferences, workshops and Faculty Development Programs. Interest Free Salary Advance: the Institution provides interest free advance salary to the faculty. On-duty for Professional Development, the Institution constantly encourages the faculty to participate in programs for their professional development Programs.The faculty who is willing to participate in the programs have to intimate in advance and they can avail on-duty.

Women employees may be granted maternity leave for a period of 3 months.

The College ensures staff well-being with full time professional counselors and indoor games facilities. Two set of uniforms are provided non-teaching staffs, Breakfast, lunch tea for drivers, and daily refreshment for all staffs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system promotes the staff to make outstanding presentation in research as well as teaching learning. It also facilitates to support the outstanding

presentation of staff with the mission and vision of the college. Appointment of teaching faculty in college to maintain the of Standards in Higher Education as per UGC Regulations on Minimum Qualifications.

As part of quality initiative the IQAC introduced a new methodology to get direct performance appraisal feedback from students at the end of year. The representatives from the Management, Principal, Vice Principal, Academic Affairs Coordinator, Student Affairs Advisor and IQAC Team have a face-to-face interaction with the students.

1.The head are asked to submit workload, curriculum plan and master time table of their respective departments to the Principal as per the University norms.

2. Student Feedback – at the end of every year in Year Wise Scheme and every semester in CBCS the students' feedback is taken to assess the teaching performance.

ASV – every year, conducts with other department supervise the performance of every department and their facilities. An exit meeting is held in which the lecturers are intimated about their shortcomings if any, and are encouraged to improvise and innovates their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution has appointed a qualified charted accountant to conduct periodic statutory audit of the accounts maintain by the college. The audit monitors effective and efficient financial resource use. External auditor statement shows the mean value of expenditure as fee of the students. Auditors verify income, expenditure, bills and vouchers are thoroughly verified, the prepared balance sheet submitting a report to the management through the Principal. The internal audit helps the

management to understand the financial requirements and the suggestions are given/taken to utilize the fund mobilized through various sources. Our-college is non commercial organization. The audited statements are filed with the office of the management through the Principal.

Before each financial year, the principal proposes the budget allocation based on the departmental recommendations. The budget covers recurring expenses like salaries, utilities and non-recurring expenses like equipment and furniture purchases.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institutional strategies for mobilization of funds and the optimal utilization of resources the principal of the institution monitors the use of resources received from the tuition fees from the students and the trust amount if any. The principal is authorized it form a committee to supervise and approve the fund rising communications, activities. The allocated funds are utilized for salary and to purchase equipments, chemicals, software's, magazines, journals,

reformation, research, organize seminars, training programs, workshops, conferences. Cash prizes are awarded to the students for their achievements. The Alumina of the students are given fee concession when they join Post graduate in our institution. Administration and finance committee, review the use of resources including audit, budget and account. They make recommendation for better handling of resources and effective mobilization of available funds. Finance committee then looks into these requirements, adding the future aspects of planning and submits the proposal to the management. Requirement of the equipments and chemical, maintenance infrastructures etc., are prepared and proper procedure for purchase is adopted. To make teaching-learning effective it is very important that the environment and campus of the institution should be clean.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education.

As part of quality initiative the IQAC introduced a new methodology to get direct performance strategies by continuously reviewing feedback from students at the end of year. The representatives from the Management, Principal, Vice Principal, Academic Affairs Coordinator, Student Affairs Advisor and IQAC Team have a face-to-face interaction with the students. Department heads/IQAC members evaluate processes from a quality perspective, considering feedback from faculty, alumni, parents, and industry experts. Regular interactions with industry and academic experts help in curriculum enrichment.

The use of ICT tools has become an integral part in teaching -learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories. IQAC prepares the plan to include the use and enrichment of ICT

infrastructure expecting from each departments.

Various initiatives have been undertaken, such as forming an alumni association, organizing FDP, constituting a placement committee, and improving library facilities. Performance reviews of staff, feedback collection, and participation in NIRF are carried out to enhance quality. The IQAC's efforts have contributed to improving the institution's overall quality and preparing for NAAC accreditation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In Acccordance with the pandemic situations covid-19, apart from the regular online classes conduction through google meet – the institution created an online communication system through group mail – id for sharing the college activities. Faculty is encouraged to pursue research projects and academic presentations. Extension activities encompass welfare programs, vaccination camps, and awareness campaigns.

The Internal Quality Assurance Cell (IQAC) of the institution conducts periodic external audits to ensure financial compliance and monitors growth in various activities. The perspective plan for each academic year includes academic and administrative aspects, emphasizing collaborative academic programs, stakeholder feedback implementation, and internal audits. The institution focuses on curricular aspects, introducing innovative courses and conducting student and faculty exchange programs. Learning resources are enhanced through infrastructure upgrades, ICT facilities, and research laboratories. Student support initiatives include counseling, career guidance, and alumni engagement.

Governance involves inhouse bodies for academic and administrative tasks, finance policies to support faculty development, and performance assessment schemes. Internal quality audits and qualitative assessments are conducted to

strive for rankings and certifications. E-governance is promoted for academic and administrative purposes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://iac-cheyyar.com/wp-content/uploads/2023/09/qai2122.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our Institution is a Self financing college. The Students who are studying here coming from different socia economic backgrounds. Moreover, our founder Mr. Abboy Naidu an agriculture from vallam near Cheyyar, ardently believed that education is the best tool and perhaps the only tool for the

advancement of an individual and the society. The college has 'Gender Equality Policy' to ensure parity between men and women. There is a Women's cell in to help students to record their grievances without any delay. Students are made aware of the warnings against sexual harassment. Our college anti-ragging cell and women's grievance cell always monitor the behavior of the student's especially first year students. Every year, Women's Cell organizes a number of awareness programmes, workshops and competitions which help the girl students realize their potential. Facilities such as Safety and Security are assured in the campus 24/7. Surveillance in maintained through CCTV. Separate hostel facility is provided for girls and boys. Common Room for girl is available. Counseling the students to manage interpersonal relationship, improve communication, gain positive attitude towards life, set goals, show progress and acquire resilience.

File Description	Documents
Annual gender sensitization action plan	https://iac-cheyyar.com/wp-content/uploads/2023/09/mpge2122.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution has taken up various initiatives to maintain an environment friendly campus. The campus is full of greenery and is kept clean and tidy. The gardens, lawns and plantations inside the campus are maintained by dedicated group of caretakers, sweepers and housekeeping staff.

The Institution implements solid waste management by enforcing the waste segregation rules. Dustbins are placed in every classroom, laboratory, rest room, canteen and at different locations in the campus. Sweepers are allotted to each building who manage all the waste generated in the campus.

The Institution follows the systematic procedure for proper management and disposal of liquid waste. The wet waste from the college, hostels and canteen is given away to bio fertilizer plants for making eco-friendly fertilizers. A sewage treatment plant for the college is being conceived. This treated water is then used for the gardening and other purpose. E- Waste is collected from all the departments and sent out of the college for further recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly	B. Any 3 of the above

washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has academic excellence for the past 22 years. The institution implements positive affirmation policies that aim to create a diverse student body by giving preference to minorities girls and differently-able students during the admission process. The existence of a vibrant students counsel students mentor and mentee system helps the students to discuss and have to pave a cordial relations with each others. Student Induction program is in place to support students from drivers backgrounds in their transition to the institution. The program helps them settle down negative cultural differences and build new friendships. A prompt and fair grievance redressel mechanism is established to ensure equality of opportunities, human dignity and justice for all students and staff. This mechanism addresses any concerns or complaints related to discrimination or bias, ensuring a safe and inclusive environment for all. The institution provides various scholarship such as government scholarships , NGO, Private and Individual sponsorship. Merit-based fee concessions and waivers are provided to support students with financial constraints. Cultural programs, such as Ayutha pooja, Vinayagar Chathurthi

Tamil New Year and fresher's day and annual day provide a platform for students to showcase their talents.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees to constitutional obligation, value, rights and responsibilities is crucial for fostering a strong democratic society. So it is integrated into the institution's curriculum, policies and organizational culture. The institution creates awareness among students and staff about fundamental rights and their importance in promoting a pluralistic society, educates students and employees about their civic duties including voting, obeying the law and participating in community services, promotes a culture of respect, tolerances and empathy towards individuals from diverse backgrounds, irrespective of race, religion, gender or socioeconomic status and emphasizes ethical decision-making and responsible behavior in personal and professional settings, encouraging mindfulness of actions and their impact on other and society at large. Our students has been make voters awareness and arranged to go for rally to nearby places with the help of local taluk government official. Papers like 'Human Rights' at the postgraduates level and Value Education and soft skills at the undergraduate level are offered. In addition Guest talks on important occasions emphasizing the aforesaid values are arranged periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://iac-cheyyar.com/wp-content/uploads/2023/09/tas2122.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed | **B. Any 3 of the above**

code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is follows good ethics. To promote unity and brotherhood, the institution commemorates various festivals, transcending religious, linguistic, and regional diversities. These celebrations emphasize the dignity women and address the concerns of marginalized and underprivileged communities.

Understanding the paramount importance of environmental conservation, programs are organized during specific festivals to raise awareness about environment protection.

To infuse a sense of integrity, patriotism, and nationalism, our students showcase their talent through skits and street plays depicting significant historical events and the contributions of eminent personalities.

To create a deeper sense of social responsibility, the institution hosts a range of engaging competitions such as quizzes, essay writing, painting, poster making, and role-play

contests during festivals. These activities aim to create awareness, spread human values, and encourage empathy towards society's needs. We ensure that all students actively participate and benefits from these enriching programs.

In commemoration of various national and international events and festivals, our institution celebrates various functions like Teachers day, Gandhi Jayanthi Celebration, National Science day, International Science day, World water day, National Drawings day etc. This the conclusive proof that our college has concern not only about our students but also about the society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice –I : Adequate Infrastructure and Green Environment

- During the lab session, adequate technical staff is maintained for supporting the staff

and guiding the students by keeping the equipments items very neatly.

- Enough number of sweepers and gardeners are deputed properly to maintain the college campus clean and neat as the hygiene of the students can only be ensured with the cleanliness of the college.
- Lawns are maintained and watered properly time to time to let the grass grown and the exercise grass is removed with the cutting machines. The fresh looking of the flowers in the garden has to bring nice atmosphere and good thoughts being arise in minds of the students and

faculty.

Best Practice – II: The Eradication of Social Evils by National Service Scheme (NSS)

Objective of the practice

- Our college motto is "Enter to learn, Leave to serve" indicates the importance of serving to the society through their services in the creation of awareness among the illiterate and poor people.
- To educate the general public, through students active involvement is spreading awareness among general public about the social issues such as drug addiction, clean environment, personal hygiene and women empowerment and education.

File Description	Documents
Best practices in the Institutional website	https://iac-cheyyar.com/wp-content/uploads/2023/09/bestpractices2122.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The main objective of the institution is to provide higher education to the poor rural students in and around Cheyyar, to offer the necessary skills. Its goal is to cherish the quality of its products and to raise their standard of living. The motto of the institution is "enter to learn and leave to serve". Government scholarships have been arranged for the poor students. The Management offers scholarship to the poor-cum-meritorious students. Concession in tuition fees is given to the students who are financially weak. The institution maintains a learner-centric environment. Add-on courses while pursuing regular degree courses. Free English and Tamil typewriting classes have been conducted for students. Yoga and Meditation programs are organized to improve the well being of students. Placement training is offered. Campus placements have been arranged to recruit the students. Important days have been celebrated and motivate the students through conducting

programmes by arranging chief guest. So, many awareness programmes has been conducted by the NSS, RRC and YRC volunteers. Several competitions have been conducted to promote the integrity among the students. National voters day have been observed by NSS volunteers in form of rally in near by locality.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To conduct more number of Seminars, Workshop, FDP and Conferences.
- To sign MOUs with industries, institutions to enhance students' learning.
- To orient students on the use of N-List.
- To enroll more numbers of students to NPTEL, ICT and IIT courses to enhance self learning.
- To organize more number of Value-Added Courses.
- To orient staff towards the revised format of the AQARs.
- To organize more number of extension activities involving students and staff.
- To arrange for Online Learning Management System, Information Management system.
- To strengthen the use of ICT tools.
- Conducting activities to hone the creative skills of students and provide a platform to display their creativity.
- To upgrade Library Resources.