

INTERNAL QUALITY ASSURANCE CELL
REPORT FOR THE ACADEMIC YEAR 2013 – 2014

**INDO-AMERICAN COLLEGE,
CHEYYAR-604407,
THIRUVANNAMALAI DISTRICT,
TAMIL NADU.**

SUBMITTED TO
National Assessment and Accreditation Council,
Bangalore.

Internal Quality Assurance Cell, Indo-American College, Cheyyar.

Chairperson

Dr.A.Mohamed Akbar, Principal.

Coordinator

Prof. S.Uvarajan, Vice-Principal & Head Department of Biochemistry & Bioinformatics.

Members from Management

- 1. Mr.A.Radhakrishnan, Vice-President, Indo-American College, Cheyyar.**
- 2. Ms.G.Swathantra, Trustee, Indo-American College, Cheyyar.**

Members

- 1. Asst.Prof. J.Ezhilarasi , Head, Department of Commerce.**
- 2. Asst.Prof. M.Sivarajan , Head, Department of English.**
- 3. Asst.Prof. K.P.Sureshkumar, Head, Department of Computer Application.**
- 4. Asst.Prof. L.Thiyagarajan,Head, Department of Computer Science.**
- 5. Asst.Prof. G.Gopinath , Department of Biochemistry & Bioinformatics.**
- 6. Asst.Prof. K.Srinivasan, Head,Department of Business Administration.**
- 7. Asst.Prof. S.Senthil, Head, Department of Mathematics.**
- 8. Asst.Prof. K.Jagannathan, Director of Physical Education.**
- 9. Asst.Prof. T.Shanmugasundaram , Head, Department of Tamil.**
- 10. Asst.Prof. M.Swaminathan, Department of Computer Science.**
- 11. Asst.Prof.J.Ravi , Head, Department of Corporate Secretaryship.**

Office Assistant

- 1. Ms.Lavanya.**
- 2. Mr.J.Dhamodharan.**

Students Representative

- 1. Deepa II MSc Biochemistry**
- 2. Venkatesan III MCA**
- 3. Ponurangan II M.Com**
- 4. V.Karthiga II MSc Mathematics**

Students Alumni Members

- 1. Mr.K.Thandavamoorthy, Revenue Inspector, Kanchipuram.**
- 2. Mr.B.AgilanRaj, Sub-Inspector of Police, Royapettai, Chennai**
- 3. Mr.A.Shakeer, Tamilnadu Police (State Human Commission), Chennai**

Members Local Society

- 1. Mr. Sairam, Member, Parent –Teacher Association, Indo-American College, Cheyyar.**
- 2. Mr. Sridhar, Secretary, Rotary Club, Cheyyar.**

AQAR report for the academic year 2013-14 to be submitted to NAAC

1. Activities reflecting the goals and objectives of the Institution:

The main objective of the institution is to provide higher education to the poor rural students in and around Cheyyar, to develop their all round personality and to provide guidance and support in making them employable. Its goal is to cherish the quality of its products and to raise their standard of living.

- New courses, that could provide employment opportunities, have been introduced at nominal cost.
- Buses have been plied to all the arterial routes to facilitate transportation at nominal fares.
- Government scholarships have been arranged for the students who are financially weak.
- The Management offers scholarship to the poor and meritorious students to the tune of Sixty Thousand rupees every year from the endowment of Abboy Trust.
- Concession in tuition fees is given to the students who are financially weak.
- Best performers in academic activities are promptly rewarded.
- Best performers in sports have been supplied the required training and essential nutrition.
- Maintains a learner-centric environment.
- Atmosphere conducive to learning, and to pursue higher studies.

2. New academic Programmes initiated (UG AND PG):

- Our college has sought for fresh affiliation to M.Phil (English), and M.Phil (Mathematics) courses and continuation of affiliation to third year of B.Sc (Physics) course.
- The Department of Biochemistry has made an MOU with Bharat Sevak Samaj Vocational Education, New Delhi, for conducting courses like (MLT) Medical Laboratory Technique, DMLT, CT Scan Technician, Diploma in Medical Transcription and X-Ray Technician courses under Allied Health Education.

3. Innovations in Curricular Designed Transaction:

The University has introduced (CBCS) Choice Based Credit System. It includes (CIA) Continuous Internal Assessment. The Internal Assessment is done based on the tests the students take, the assignments they submit and the papers they present. The attendance of the students is also taken into account for the award of Continuous Internal Assessment.

4. Inter-disciplinary programmes started:

The curriculum has been developed in such a way that the students can study two papers at the third and fourth semesters (one paper each semester) which belong to other disciplines. This inter-disciplinary programme is termed as Non-Major Elective. Additionally, the students are facilitated to Study Skill Based Subjects as well based on the nature of their major subjects.

5. Examination Reforms Implemented:

The curriculum follows Choice Based Credit System (CBCS) which includes Continuous Internal Assessment (CIA). The minimum score for a pass in Theory paper is 30 out of 75 and there is no passing minimum for the Continuous Internal Assessment which is for 25 marks. The students have to secure 40 percent (totaling internal and external marks) to get a pass. The university follows single valuation for both the UG and the PG courses. The students can apply for revaluation of answer scripts if they fail in one paper. They are permitted to apply for revaluation of two answer scripts if they failed in two papers of the last semester. There is a provision for Instant Supplementary Exam if the students have one arrear paper that belongs to any semester.

6. Candidates Qualified with NET/SLET/GATE etc.

7. Initiative towards Faculty Development Programme:

The staff members are communicated if there is any notification pertaining to Faculty Development Programmes, Refresher courses, Orientation Programmes, Seminars and Workshops. Interested candidates have been recommended for the Programmes. The Staff members are encouraged to participate in National and International Seminars to present papers and to publish research articles in journals. The leave availed for such purpose is considered as 'On Duty'.

- On 03 February 2014, Ms.B. Deevika Assistant Professor of Biochemistry participated and presented posters in the Eighth Annual ISBN Symposium on **Genetic Disorders**.
- On 6 February 2014, Mr.M.Thukkaraman and Dr. K.Prabu, Assistant Professors of Biochemistry participated in the 3rd Raise Rural Congress on 'Research Awareness and Science Career opportunities in India and Abroad'.
- On 20 March 2014, Mrs. A.Tamizhselvi, Assistant Professor of Biochemistry participated in the National Symposium on **Entrepreneurship Development for Life Science** conducted by PG & Research Department of Biochemistry, Adhiparasakthi College of Arts and Science College, Kalavai.

- On 6 Sep 2013, Mr.S.Pasupathi, Asst. Professor attended a State Level Seminar on **Biodiversity and Application of Micro-algae** held at K.M.G. College of Arts and Science, Gudiyattam.
- On 10 Jan 2014, Ms. B.Ganga, Asst. Professor of Microbiology attended a National Level Seminar on **Emerging Multiple Drug Resistant (MDR) and Extensively Drug Resistant (XDR) Microbes - MIC-BIO WindHOVER – 2014** held at D.K.M. College for Women (Autonomous) Vellore
- On 11th Feb 2014, a one day Observational Industrial Visit was made to **Hatsun Agro Products**, Kancheepuram by the students of UG and PG Microbiology.
- On 27th February 2014, Mr.J.Ravi HOD, Department of Corporate Secretaryship participated in the one day Workshop on **Leadership Excellence** held at Thirumalai Engineering College, Kanchipuram.
- On 27 February 2014, Mr.K.Srinivasan participated in the workshop on **Leadership Excellence** held at Thirumalai Engineering College, Kancheepuram.
- On 13 March 2014, Mr.K.Srinivasan the Head of the Department of Business Administration participated in the State level Seminar on **Business Innovation and Entrepreneurship**, held at Adhiparasakthi College of Arts and Science, Kalavai.
- On 25 February 2014, Ms.G.Rajathi Asst. Professor presented a paper in the International Conference on **International Corporate Governance**, held at Sri Ganesh School of Business Management, Salem.
- On 6 September 2013, Ms R. Aruna Assistant Professor of Mathematics attended a State Level Seminar on **Mathematical Analysis and Applications** organized by the K.M.G. College of arts & Science, Gudiyatham.
- On 27 and 28 February 2014, Mrs. K.Shiny participated in the National Workshop on **Computing Practices Today** at the Sacred Heart College (Autonomous), Tirupattur.
- On 22 January 2014, Prof. T. Shanmuga sundaram, Head, Dept of Tamil presented a paper on the **“nAladi kAttum magalir mAnbugal”** at the National Seminar held at D.R.K.K.S Hindu College, Pattabiram, Chennai.
- On 28 March 2014, Prof. T. Shanmuga Sundaram, Head, Dept of Tamil presented a paper on the **“bArathium eyarkaium”**, at the National Seminar held at Indo-American College, Cheyyar.
- On 12 April 2014, Prof. T. Shanmuga sundaram, Head, Dept of Tamil presented a paper on the **“C.R. Raveenthirarin Eram kacentha nelam nAvali samuthAyam”**, at the International Seminar held at King Nanthivarman Arts and Science College, Thellaru.

- On 29 August 2013, Prof. E. Pachaiyappan, Asst. Prof in Tamil, gave a Guest Lecture to the students of University of Malaya, Malaysia on the topic **“Spiritual Philosophy in Tamil Literature”**, **“Yoga and simple Exercise”** and **“Yoga for Human Excellence”** during the Internship Program 2013 (3 July - 29 August 2013) organized by the School of Social sciences and Languages and the International Relations Office, VIT University, Vellore.
- On 28 March 2014, Prof. E. Pachaiyappan, Asst. Prof in Tamil, presented a paper on the **“Spiritual Philosophy for Bharathiyar”**, at a National Seminar held at Indo-American College, Cheyyar.
- On 28 March 2014, Dr. S. Jayamani, Asst. Prof in Tamil, presented a paper on the **“bArathiyArin kannan pAttil kannan kuritha karuthAdalgal”** at the National Seminar held at Indo - American College, Cheyyar.
- On 28th March 2014, Prof. U. Revathi, Asst. Prof in Tamil, Presented a paper on the **“bArathien pArvaiei samuthAyam”** at an National Seminar held at Indo-American College, Cheyyar.

8. Total Number of Seminars / Workshops conducted:

Seminars and workshops have been conducted Department wise. Resource persons are invited to give special lectures. Students are encouraged to present papers on their area of interest.

- On 11 April 2014, the Department of Biochemistry Conducted an ICMR Sponsored One day National Seminar **Cognitive Brain & Issues** (CBIS-14). The speakers were scholars like (Dr.Sunil K Narayan, JIPMER, Puduchery, Dr. B.S.Shankaranarayana Rao- NIMHANS, Bangalore, Dr. A.J Vanisree, University of Madras, Axel Brockmann, National Centre for Biological Sciences-TIFR (GKVS-Bangalore) from reputed institutions around India. They gave compelling lectures on Cognitive Sciences. Papers and posters were also presented by the faculty and students of our college and other colleges. Around 250 candidates, which includes research scholars and students and faculty participated and got enlightened on Cognitive Brain & Issues.
- On 11 April 2014, In the CBIS seminar, the following papers were presented by our staff: Dr. S. Uvarajan gave a lecture on *Neuropsychological Perspective on the Exploration of the Internal World with Implications for Mental Health, Creativity, and Spiritual Awareness*. Mr. Gopinath presented a paper on *Hyper-Arousal Subtype: Symptom of the Posttraumatic Stress Disorder (PTSD)*; Mr. Thukkaraman on *The Effects of Meditation on the Activation of*

Pineal Gland; Mrs. A. Tamizhselvi on *Cognitive Impairment in Thyroid Function*; Dr. K.Prabu on *The Effect of Physical Exercise in Neurobiological System*; Ms. B. Deevika on *The Cognitive Effect of Communication and Behavior*; Ms. R. Karpagam on *Cognitive Deficits in Huntington's disease*.

- On 28.03.2014, the Department of Tamil conducted a National Level Seminar entitled Panmugha Parvaiyil Bharathi (The Multifaceted View of Bharathi). Dr.Avvai Nirmala, The Head of the Department of Tamil, Avvaiyar Government Women's College, Karaikkal; Dr.Nanjil Neela Madhavan, the Head of the Department of Tamil, Shri Sankara Arts and Science College Enathur, Kancheepuram; and Dr. K.Mariappan, Asst. Professor, Department of Tamil and Translation, Dravidian University, Kuppam, Andhra Pradesh; participated and delivered lectures on various topics. A book, containing research articles, was released on the day.
- On 31.07.13, the Department of Commerce arranged a Special Lecture on **Career Planning**. Mr. Balasubramanian, Indian Bank's Association and Mr. Praveen Kumar, JSN School of Management delivered lectures on career development in the banking area.

9. Research Projects a) Newly implemented: b) completed:

M.Sc., level Research Projects for Biochemistry, Microbiology, Information Technology and Research Projects for MCA have been done every year.

10. Patents generated, if any:

No.

11. New Collaborative Research Programmes:

Constant efforts have been taken to do Research Programmes in liaison with certain research organizations.

12. Research Grants received from various agencies:

No

13. Details of Research Scholars:

14. Citation index of Faculty Members and Impact Factors:

- Dr. S. Uvarajan and Prof. G. Gopinath published a research article entitled “Acute sub Chronic Toxicity of Asiaticoside in Experimental Animals” Published in International Journal of Engineering Science and Technology with Impact Factor 1.0.
- Dr. S. Uvarajan and Prof. G. Gopinath published a research article entitled “Asiaticoside counters the *Parkinsonic* variation in experimental mice” in **Journal of Cell and Tissue Research** with an Impact Factor 1.5.
- Dr. S. Uvarajan published a research article entitled “Asiaticoside, a Trisaccharide Triterpene Induces Biochemical and Molecular Variations in Brain of Mice with Parkinsonism” in **Translational Neuro-degeneration by Springer**.

15. Honors /Awards to the Faculty:

1	Dr. S. Uvarajan	Department of Biochemistry	Awarded PhD
2	Dr. K. Prabu	Department of Biochemistry	Awarded PhD

16. Internal Resources Generated:

An amount of Rupees Two Lakhs and Fifty Thousand has been generated as Internal Resource for the purpose of Research.

17. Details of Departments getting SAP, COSIST (ASSIST) DIST. FIST etc. Assistance/ Recognition:

No

18. Community services:

We have voluntary organizations like NSS, Citizen Consumer Club, Red Ribbon Club, and Youth Red Cross. They do all kinds of community services to the people at the neighboring villages. Our college has two NSS units. Mr. K. Srinivasan, Asst. Professor of Business Administration and Mr. S. Senthil, the Head of the Department of Mathematics are the Programme Officers. There are **Two Hundred** Volunteers in both the units. In addition to that, the staff and students of various departments take efforts in serving the community.

RED RIBBON CLUB & YOUTH RED CROSS

A Blood Donation Camp was organized. Our Volunteers donated 60 Units of Blood. An AIDS Awareness Programme was organized. An aids awareness programme was organized in collaboration with NSS.

CITIZEN CONSUMER CLUB

Our college has Citizen Consumer Club with 200 student volunteers from various departments. The main aim of the club is to create awareness in the minds of the consumers and to avoid being exploited.

19. Teachers and Officers newly recruited:

5 teaching and 3 non-teaching staff have been newly recruited.

20. Teaching: Non-teaching Staff Ratio:

Teaching: 70

Non-teaching:44

Ratio: 70:44

21. Improvement in the Library Services:

Library Automation Software has been installed and Library has been automated. Ten systems in the library have been provided with BSNL Broadband internet connection. Language Software, CD ROMs, Dictionaries and Encyclopedias have been installed in it for the use of students. Our Library has obtained **INFLIBNET** Membership as well.

22. New Books/ Journals subscribed and their Cost:

Library subscribes all kinds of journals and magazines to cater the needs of the students and staff of all discipline. Researchers' and Readers' choice of journals and magazines are taken into account and the same are subscribed. The library has been added with 600 new books this academic year. A separate Library has been maintained for the MCA Department as per the AICTE norms.

List of / Journals that have been subscribed:

S.NO	JOURNAL	SUBSCRIPTION PERIOD	COST
1	ADVANCED BIOTECH (MONTHLY)	2	Rs. 2,300
2	AN INTERNATIONAL JOURNAL OF SCIENTIFIC TRANSATIONS IN ENVIRONMENT AND TECHNOVATION (QUARTERLY)	Free Issue	
3	ANANDHA VIKADAN (WEEKLY)	1	Rs. 900
4	COMPETITION SUCCESS REVIEW (MONTHLY)	2	Rs. 750
5	CURRENT SCIENCE (BIMONTHLY)	1	Rs. 3,000
6	DOWN TO EARTH (MONTHLY)	2	Rs. 660
7	EDUCATION OF YOGA (MONTHLY)	3	Rs. 3,600
8	EMPLOYMENT NEWS (WEEKLY)	1	Rs. 350
9	FRONTLINE (BIMONTHLY)	2	Rs. 750
10	INDIA TODAY (WEEKLY)	3	Rs. 3,700
11	INDIAN JOURNAL OF BIOCHEMISTRY AND BIOPHYSICS (BI MONTHLY)	1	Rs. 1,900
12	INDIAN JOURNAL OF EXPERIMENTAL BIOLOGY	1	Rs. 4,600
13	INDIAN JOURNAL OF FINANCE (MONTHLY)	1	Rs. 1,600
14	INDIAN JOURNAL OF MANAGEMENT (MONTHLY)	2	Rs. 2,300
15	INDIAN JOURNAL OF MARKETING (MONTHLY)	1	Rs. 1,600
16	INDIAN JOURNAL OF PURE AND APPLIED PHYSICS	1	Rs. 3,200
17	INDIAN JOURNAL OF TRADITIONAL KNOWLEDGE (QUARTERLY)	1	Rs. 1,200
18	JOURNAL OF BIOSCIENCES (QUARTERLY)	1	Rs. 3,000
19	JOURNAL OF GENETICS (YEARLY 3 ISSUES)	1	Rs. 3,000
20	JOURNAL OF SCIENCE EDUCATION (RESONANCE) (MONTHLY)	1	Rs. 3,000
21	KISAN WORLD (MONTHLY)	1	Rs. 200
22	KUMUDHAM (WEEKLY)	1	Rs. 600
23	LIFE SCIENCES	Free Issue	
24	MUZHUMAI ARIVIAL UDAYAM	1	Rs. 900
25	NAAC NEWS	Free Issue	

26	NATIONAL GEOGRAPHIC (MONTHLY)	2	Rs. 5,175
27	NATIONAL TESTING SERVICE - INDIA	Free Issue	
28	PROCEEDINGS (MATHEMATICAL SCIENCES) (QUARTERLY)	1	Rs. 3,000
29	PUDIYA THALAIMURAI	1	Rs. 900
30	PUDIYA THALAIMURAI KALVI	1	Rs. 799
31	READERS DIGEST	1	Rs. 549
32	READERS SHELF (MONTHLY)	Free Issue	
33	SOUTHERN ECONOMIST (BIMONTHLY)	1	Rs. 1,600
34	SPORTSTAR (WEEKLY)	3	Rs. 900
35	TAMILNADU NUGARVOR KAVASAM (MONTHLY)	5	Rs. 500
36	THAMIZHARASU (MONTHLY)	Free Issue	
37	THE ECONOMIC CHALLENGER (QUARTERLY)	3	Rs. 1,600
38	TIME (WEEKLY)	2	Rs. 5,184
39	VAIKARAI	Free Issue	
40	VEDHANTHA KERSARI (MONTHLY)	3	Rs. 290
41	WISDOM (MONTHLY)	3	Rs. 330

In addition to the above, a few National and International Journals are being subscribed.

- Journal of Computer Science Software Technology
- Journal of computer science and Information Engineering

23. Courses in which student assessment of Teachers is introduced and the actions taken on students'

Feedback:

The system of the Students assessment of teachers prevails in our college. Students' feedback is obtained orally as well as in writing, and the same is scrutinized without prejudice. Our college has formed a committee to counsel the staff in case of grievances. Counselors are there in every department to redress the grievances of the students. There is tutorial system to supply the needs of the learners.

24. Unit cost of Education:**UG Courses and their Unit Cost**

Name of the Degree	Annual Fees
B.A., English Literature	Rs.10,000
B.Com	Rs.10,000
B.Com (Corporate Secretary ship)	Rs.10,000
B.B.A	Rs.11,000
B.Sc (Biochemistry)	Rs.14,000
B.Sc (Microbiology)	Rs.14,000
B.Sc (Mathematics)	Rs.10,000
B.Sc (Computer Science)	Rs.18,000
B.C.A	Rs.18,000
B.Sc (Physics)	Rs.12,500

PG Courses and their Unit Cost

Name of the Degree	Annual Fees
M.A (English)	Rs.14,000
M.Sc (Mathematics)	Rs.14,000
M.C.A	Rs.25,000
M.Com	Rs.11,000
M.Sc (Information Technology)	Rs.20,000
M.Sc (Computer Science)	Rs.20,000
M.Sc (Bio-chemistry)	Rs.20,000
M.Sc (Bio-Informatics)	Rs.20,000
M.Sc (Microbiology)	Rs.20,000

Research Courses

Name of the Degree	Annual Fees
M.Phil (Biochemistry)	Rs.25,000
M.Phil (Microbiology)	Rs.25,000
M.Phil (Computerscience)	Rs.25,000
M.Phil (Commerce)	Rs.25,000

25. Computerization of administration and the process and examinations results, issue of certificates.

All aspects of administration of the college and its constituent Departments have been computerized. In addition to the publication of the results in its website, the university sends results through results sheets to the college. Our institution has an institutional website (iac-cheyyar.com).

26. Increase in the infrastructural facilities:

New equipments have been purchased for the physics laboratory. The infrastructure of other laboratories has been developed by the addition of new equipments. The classrooms have been furnished with adequate furniture. Classrooms are adequate to run the current courses. New buses have been purchased to meet the increased number of students from remote areas.

27. Technology up gradation :

Audio-visual aids to assist teaching-learning have been purchased.

28. Computer and Internet access and Training to teachers and students :

All the laboratories of the departments have been facilitated with 24 hours Internet connection. Two Internet Centers one at the library for the access of staff and students and another for the Research Scholars have been maintained with internet connection. Staff and students who do not have exposure to computer and internet have been identified and imparted computer knowledge.

29. Financial aid to students:

Scholarships have been arranged for students every year. Our college helps students to avail scholarships like SC-ST and Peasants Welfare Scholarship.

- 274 SC students are to avail a scholarship amount of Rs. 9, 86,540 for the academic year 2013-2014.

- Abboy Trust offers a financial assistance, every year in the name of SAI RAM Trust Scholarship to the meritorious students and to the students with poor financial background to the tune of Rs.60, 000.

30. Support from the Alumni Association and its activities:

The Alumni Meet has been organized twice this academic year, on 01.10.13 and 27.02.2014. They came forward to help and guide their friends who are jobless and who are in the pursuit of higher studies. The alumni who have occupied executive positions in corporate sectors met the students of their discipline and explained them about the scope for jobs and higher studies.

31. Support from the Parent-Teachers Association and its activities:

Parent Teachers Association Meeting was held on 08.10.2013 and 14.03.2014. Their complaints, grievances, ideas and suggestions have been duly recorded and taken into account. The Parent Teachers Association sponsored the Celebration of Literary Day as usual. They gave ten Cash Awards, Rs.1000 each, to ten meritorious students.

32. Health Services:

Dr. E. Pari, M.B.B.S., a general physician visits the college premises every week and offers medical advice to students.

33. Performance in Sports Activities:

- Our college Hand ball team got the first place in the Cuddalore Division Tournament and Thiruvalluvar University Inter Divisional Tournament. The Handball players, K. Clinton of III BCA. M. Manogaran of III B.COM. D.Vignesh Balaji of II BCA. N. Prathab of II BBA. M. Mohan of II BBA and M. Venkatesan of II BBA were selected for Thiruvalluvar University Hand ball Team. The team participated in the South Zone Inter University Tournament held at Barathidasan University, Trichy.
- Our College Table Tennis Team got the Second place in the Cuddalore Division Tournament. Four players were selected for the Inter-divisional tournament. The team got the fourth place and K. Deeran of III BA English, was selected for Thiruvalluvar University Table Tennis Team. The Team Participated in the All India Inter University Tournament held at JNT University, Warangal.
- Our college Cricket Team got the second place in the Cuddalore Division Tournament. Four players were selected for the Inter-divisional tournament. That team got the first place in that tournament and R. Settu of II year BCA was selected for the Thiruvalluvar University Cricket

Team. The team participated in the South Zone Inter University Tournament held at Pondicherry University, Pondicherry.

- Our college football team participated in the Inter-collegiate tournament. Four players were selected for the Inter-divisional tournament. The team got first place in the tournament. J. Ravi of III BBA was selected for the Thiruvalluvar University Football Team. The team participated in the South Zone Inter-University Tournament held at Mahathma Ganthi University, Kotayam.
- Our college Basketball team participated in the Inter-collegiate tournaments. Four players were selected for the Inter-divisional tournament. The team got the Third place in that tournament. S. Sathishkumar of III BCA was selected for Thiruvalluvar University Basketball Team. The Team participated in the All India Inter-University Tournament held at JNT University, Warangal.

34. Incentives to Outstanding Sports persons:

A concession of 40 percent in tuition fees is given to sports students. The sports persons who reside at hostels are exempted from paying boarding fees. Nutritious food is given to all sportspersons of our college.

35. Students Achievements and Awards:

University Rank Holders:

S. No	Name	Course	University Rank
1	Ms. Sarah Sophiya Star	MCA	4
2	Ms. P.Sudha	MCA	6
3	Ms. M.Lavanya	MCA	10
4	Mr. P.Kumaran	M. Sc (IT)	8
5	Ms. Jamuna	M. Sc (Biochemistry)	2
6	Mr. H.Palani	B.Com (Corporate secretary ship)	1
7	Ms. L. Nivetha	B.Com (Corporate secretary ship)	2
8	Ms. S. Suganya	B.Com (Corporate secretary ship)	6

- In the Thiruvalluvar University convocations held on 16th April 2014 these university Rank holder were rewarded.
- Nine M. Phil Research scholars have completed their Research in M.Phil Biochemistry this academic year.
- Ms. Poongothai of III B.Sc Biochemistry and Ms. Kayalvizhi II B.Sc Biochemistry passed Typewriting Examination with Distinction.

- On 6 Sep 2013, Mr.S.Samraj of I M.Sc., Microbiology and Mr.S.Kirubanandan, Ms.E.Kalpana and Ms.V.Mahalakshmi of III B.Sc., Microbiology presented posters in the State Level Seminar on **Biodiversity and Application of Micro-algae** held at K.M.G. College of Arts and Science, Gudiyattam.
- On 10 Jan 2014, Ms.G.Aswini and Ms.E. Kalpana of III B.Sc., and Ms. S. Babyshalini and Mr. S. Kirubanandan III B.Sc., Microbiology presented posters at the National Level Seminar on **Emerging Multiple Drug Resistant (MDR) and Extensively Drug Resistant (XDR) Microbes - MIC-BIO WINDHOVER – 2014** held at D.K.M. College for Women (Autonomous) Vellore.
- On 11th Feb 2014, a one day Observational Industrial Visit was made to **Hatsun Agro Products**, Kancheepuram by the students of UG and PG Microbiology.
- On 10.07.13, the students of the Department of Commerce attended an awareness programme on Filaria organized by Primary Health Centre, Nedumpirai. In this programme, the Block Medical Officer, and Entomologist and the health inspector explained about the causes and effects of filarial diseases briefly.
- On 27.02.14, the students of B.Com, N. Krishnapriya, R. Pavithra, A. Akbar Basha and S. Syed Ahamad participated in the workshop on **Leadership Excellence** conducted by the Post Graduate Department of Management Studies, Thirumalai Engineering College, Kilambi, Kancheepuram.
- On 27 February 2014, the Students of III B.Com (CS) M.Karthi, R.Nandhini, G.Pandian,K.Parthasarthy and S.Ubadhulla Shareef attended a one day Workshop on **Leadership Excellence** at Thirumalai Engineering College , Kanchipuram.
- On 27 February 2014, Ms.G.Rajathi, Ms.P.Rubalakshmi and Ms.M.Deepika participated in the Workshop on **Leadership Excellence** held at Thirumalai Engineering College, Kancheepuram.
- On 8 March 2014, Ms.G.Rajathi participated in the **MuthThamizh Mandram** in World Women's Day Celebrations, organized by Adhiparasakthi College of Engineering, Melmaruvathur.
- On 27 February 2014, the students of III BBA S.Seenuvasan, M.Shyamsundar and M.Vicky participated and won the First Prize in "ADZAP" in the National Level Seminar, held at Jei Mathaajee College of Engineering, Kancheepuram.
- On 27 February 2014, the students of III BBA P.Sharma and S.Parthiban participated in 'Product Hunting' in the National Level Seminar, held at Jei Mathaajee College of Engineering, Kancheepuram.

- On 27 February 2014, the students of III BBA B.Diwakar, C.Ramkumar and D.Captain Prabakaran participated in the Workshop on **Leadership Excellence**, held at Thirumalai Engineering College, Kancheepuram.
- On 28 February 2014, the students of III BBA M. Arul and S. Seenuvasan participated and won the Second Prize in Paper Presentation in National Level Management Meet, held at Pallavan College of Engineering, Kancheepuram.
- On 28 February 2014, the students of III BBA P. Sharma and G.Dillibabu participated in the Quiz Programme in the National Level Management Meet, held at Pallavan College of Engineering, Kancheepuram.
- On 28 February 2014, the students of III BBA G. Dillibabu, S. Seenuvasan, M. Arul, M. Vijayakumar and M.Shyam sundar participated and won the Second Prize in “ADZAP” in the National Level Management Meet, held at Pallavan College of Engineering, Kancheepuram.
- On 8 March 2014, the students of III BBA K.Rajeswari, K.Kasthuri and S.Suganya participated in the “Waste out of Things” in Muthamizh Marndram for World Women’s Day, held at Adhiparasakthi College of Engineering, Melmaruvathur.
- On 13 March 2014, the students of III BBA, G.Gajalakshmi, P.Tamilarasi and D.Venda participated in **State Level Seminar in Business Innovation and Entrepreneurship in transforming Indian Economy**, held at Adhiparasakthi College of Engineering, Kalavai.
- On 6 September 2013, the students of II M.Sc., Mathematics Parthiban, Anandbabu, Raja, Rajeswari participated in a State Level Seminar on **Mathematical Analysis and Applications** organized by the K.M.G. College of arts & Science, Gudiyatham.
- On 21 February 2014, 10 Students of Department of Computer Applications participated in the State Level Symposium **TECH FEST ‘14** organized by D.K.M College for Women.
- On 27, 28 February 2014, 30 Students of the department of Computer Applications, participated in the National Workshop on **Computing Practices Today** held at Sacred Heart College (Autonomous), Tirupattur.
- On 21 February 2014, ten students of the Department the Computer Science participated in the State Level Symposium **TECH FEST ‘14** held at D.K.M College for Women.
- On 6 March 2014, 15 Students of the Department participated in the State Level Seminar on **Cloud Computing and Security Associated Issues** at Theivanai Ammal College for Women (Autonomous), Villupuram.

- Four of our students, V. Kanmani, S.Divya, V. Dharani, R. Kishorekumar have obtained placements in the **Hinduja Global Solutions, Bangalore** in the Job Fair organized by Sacred Heart College, Tirupattur.
- On 28.03.2014, The Department of Tamil of Indo-American College, Cheyyar, has organized a National Level Seminar on “Multifarious Aspects of Bharathi”. Mr.G.Vivekanandan, and Mr. D.Pannerselvan, Asst. Professors in English participated and presented papers.
- On 30.01.2014, Mr. M.Kannan, the student of III BA participated in the Intercollegiate Academic and Cultural Festival organized by Loyola College, Vettavalam, and won the First Prize in Story Writing competition.
- On 04.02.2014, Ms.B.Sangeetha and Ms.L.A.Bharathi, the students of III BA participated in the Intercollegiate Quiz Competition organized by Marudhar Kesari Jain College, Vaniambadi, and won the Third Prize.
- On 04.02.2014, Ms. Priyanga Gandhi, the student of III BA participated in the inter-collegiate Tongue Twister Competition organized by Marudhar Kesari Jain College, Vaniambadi, and won the Third Prize.
- On 04.02.2014, Ms.M.Pavithra, the student of III BA participated in the Intercollegiate Poetry Writing Competition organized by Marudhar Kesari Jain College, Vaniambadi, and won the Second prize.
- On 04.02.2014, Ms.T.Prethiba, Ms.V.Sandhiya and Ms. R. Dhatchayini, the students of III BA participated in the Essay Writing, Oratorical, Painting Competitions organized by Marudhar Kesari Jain College, Vaniambadi.
- On 22.02.2014, Mr. M.Kannan, the student of III BA participated in the UGC Diamond Jubilee Cultural Festival organized by Adhiparasakthi College of Arts and Science, Kalavai.
- The students of III BA English Ms. B.Sangeetha passed the Typewriting Examinations with Distinction and, M.Selvi and U. Lakshmi Priya with first class.
- On 11 February 2014, 30 students of B.Sc and M.Sc Biochemistry made a one day industrial visit in **Hatsun Agro Product Limited**. Kancheepuram.
- On 6th March 2014, 15 students of the Department participated in the State Level Seminar on **Cloud Computing and Security Associated Issues** at Theivanai Ammal College for Women (Autonomous), Villupuram.

36. Activities of Guidance and Counseling Cell:

The Guidance and Counseling Cell of our college has been functioning effectively. They monitor the activities of students within the campus, and while they travel in college busses. Students of first, second and third year are met separately and they are given appropriate advice as soon as the college reopens every year. Girl-students have been met at various occasions and they are informed about the code of conduct and dressing. Any mark of lack of discipline on their part is enquired promptly and disciplinary measures have been taken. As it is a rustic area, there are chances of prolonged absentees. Guidance and Counseling Cell takes much responsibility to avoid their discontinuation of their courses. The poor students are rightly advised, encouraged and are given financial assistance too by providing a concession in tuition fees.

37. Placement Services Provided to Students

The institution has been maintaining linkages with a few companies and industries. Campus interviews have been arranged for our out-going students. The students are given adequate training in taking Aptitude Tests, interviews etc. Our students have been permitted to attend off-campus interviews too. Our college has a Placement Cell. Prof. J.Ezhilalarasi is the placement officer. Campus interviews are in association with VHIRE, and with the concerns and companies which require candidates.

- 117 candidates have been placed in various positions at several companies. On 05.08.13, the Department of Commerce arranged Campus Interview for the students of (2012-2013) batch. The recruiters came from ICICI Bank, Head office Chennai. Out of 50 students, 15 students were selected.
- Four of our students, V. Kanmani, S.Divya, V. Dharani, R. Kishorekumar have obtained placements in the **Hinduja Global Solutions, Bangalore** in the Job Fair organized by Sacred Heart College, Tirupattur.

38. Development programmes for Non-teaching staff:

Typewriting and Computer Training have been given to the non teaching staff. Meditation and yoga courses have been organized for them. Interested candidates have been taught to drive light vehicles. English is taught to them to make simple conversations.

39. Best practices of the Institution:

- The college adheres to the reservation policy.
- Admission of candidates is based on merits of the qualifying examination.
- The students have the choice to choose their major and allied subjects.
- Guidance is given to students and parents to choose courses.
- Flexibility of time frame to complete the programme and to change subject specializations.
- The curriculum is revised once in three years.
- Project work is compulsory for all the PG courses.
- Students' performances are assessed through weekly, monthly, unit and model tests.
- PG students have to make presentations in Seminars as a part of course work.
- Weak students and dullards are identified and special coaching is given.
- In addition to the Traditional methods of teaching, audiovisual aids are used.
- Progress reports are sent to parents periodically.
- Transport facility is offered even to the most remote areas.
- Courses are conducted to enhance interpersonal and employability skills.
- Students and teachers engage themselves in extension activities through voluntary organizations like NSS, YRC, CCC, RRC etc.
- Financial assistance to the poor candidates is given.
- Assertive on quality in teaching and learning.
- Staff members are recruited through rigorous interviews.
- Courses on yoga and meditation are offered to students, free of cost, every year.
- Free typewriting and computer literacy is given.
- The atmosphere is conducive to learning.
- Remedial classes to enable students to pass arrear papers.

40. Linkages developed with National/ International, Academic/ Research bodies:

- Our institution takes constructive efforts to develop linkages with the afore-mentioned research bodies.

41. Any other relevant information:

The college has been spending much on the infrastructure by constructing new buildings for the upcoming new courses, and supplies adequate furniture, and essential teaching aids. Teaching and non teaching staff have been recruited every year to keep pace with the increasing number of

students. As the strength has neared one thousand and seven hundred, new buses have been bought to facilitate students' transportation. The institution is making efforts to obtain Research Grants and to develop liaison with Research Bodies and Industries to enhance the standard of our institution.

PARTC: Details of the Plan of the Institution for the Next Year

Plan for the academic year 2014-15

- 1. To start P.hD Programme.**
- 2. To encourage staff to attend Refresher, Orientation Courses.**
- 3. To enhance Coaching programmes for the PG Students to pass NET/SET.**
- 4. To enhance Library Services further.**
- 5. To organize National Seminars, Symposia, workshops etc.**
- 6. To encourage students in Extension Activity.**